

Date Issued	September 29, 2025	Status	Closed
Provider Name	VANDERSNICK, LUCY		
Provider ID	011102526		
Provider Address	320 Lincoln St, Willow Lake, SD 57278, USA		
Provider Contact	LUCY VANDERSNICK		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

Twelve child records didn't have a list of individuals authorized to pick up the child.

Corrections to be Made:

Twelve child records need a list of individuals authorized to pick of the child.

Corrections Made:

The name of individuals authorized to pick up the child has been added the the twelve child records missing them.

Anticipated Completion Date:
September 29, 2025

Date Completed:
September 29, 2025

Compliance Plan Action #2

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (a) Defines child abuse and neglect;
 - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

The staff assistant didn't have documentation of 6 hours training.

The staff assistant didn't have a five-year background check.

Corrections to be Made:

The staff assistant needs documentation of six hours training for 2024.

The staff assistant needs a documentation of a five-year background check.

Corrections Made:

The staff assistant no longer works at the daycare as an assistant.

Anticipated Completion Date:

September 29, 2025

Date Completed:

September 29, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Lucy Vandersnick

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

September 23, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Julie Hermansen

Printed Name of DSS Staff



9/11/2025, 2:38:20 PM

Signature of DSS Staff:

September 11, 2025

Date