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Date Issued	September 08, 2025	Status	Closed
Provider Name	PUTNAM, LILA		
Provider ID	010600969		
Provider Address	506 W 3rd Ave, Mitchell, SD 57301, USA		
Provider Contact	LILA PUTNAM		

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The items listed below are those that the provider was not in compliance with at the time of the inspection.

### Compliance Plan Action #1

**Administrative Rule:**

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

**Summary of Non-Compliance Finding:**

At the time of the inspection, there were 3 child records missing current immunizations.

**Corrections to be Made:**

Child records must be current a contain the above information.

**Corrections Made:**

Verification of current immunizations has been received.

**Anticipated Completion Date:**  
September 23, 2025

**Date Completed:**  
September 26, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Lila Putnam

Printed Name of Provider/Agency Contact

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9/4/2025, 4:43:15 PM

Signature of Provider/Agency Contact

September 04, 2025

Date

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**The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.**

Sarah Deakins

Printed Name of DSS Staff

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9/4/2025, 4:13:59 PM

Signature of DSS Staff:

September 04, 2025

Date

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