

Date Issued	August 20, 2025	Status	Closed
Provider Name	CENTERVILLE OST PROGRAM		
Provider ID	010501773		
Provider Address	610 Lincoln St, Centerville, SD 57014, USA		
Provider Contact	Elizabeth Peterson		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:30

Providers shall post a weekly menu that indicates meals and snacks to be served that week.

Summary of Non-Compliance Finding:

A menu was not posted at the time of inspection. The program serves breakfast and afternoon snack; the children bring their own lunch.

Corrections to be Made:

A weekly menu with breakfast and afternoon snacks is to be posted by 07/28/25.

Corrections Made:

Verification of a posted menu was received.

Anticipated Completion Date:

August 22, 2025

Date Completed:

August 07, 2025

Compliance Plan Action #2

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

An enrollment date was needed for all child files and permission for emergency medical care was needed for one file.

Corrections to be Made:

Required information is to be obtained for the files.

Corrections Made:

Corrections were not completed within the designated timeframe; a Corrective Action Plan was implemented to assist the program with achieving compliance.

Anticipated Completion Date:
August 22, 2025

Date Completed:
September 22, 2025

Compliance Plan Action #3

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (a) Defines child abuse and neglect;
 - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

One provider file was not available at the time of inspection and additional training was needed for another provider.

Corrections to be Made:

The provider file must be submitted for review and needed training must be completed.

Corrections Made:

The file was submitted for review and missing information was completed; the required training was completed by the other provider.

Anticipated Completion Date:

August 22, 2025

Date Completed:

September 16, 2025

Compliance Plan Action #4**Administrative Rule:**

67:42:17:46

A provider shall complete pediatric first aid training every five years and maintain documentation of the training. A provider must be certified in pediatric cardiopulmonary resuscitation. The certification must include a hands-on skills test.

A provider shall work under supervision until the provider has completed the training required by this section. The supervisor shall have completed their pediatric first aid training and be certified in pediatric cardiopulmonary resuscitation.

Summary of Non-Compliance Finding:

CPR was expired for all providers.

Corrections to be Made:

Updated CPR certification must be completed by all providers.

Corrections Made:

Corrections were not completed within the designated timeframe; a Corrective Action Plan was implemented to assist the program with achieving compliance.

Anticipated Completion Date:

August 22, 2025

Date Completed:

September 22, 2025

Compliance Plan Action #5**Administrative Rule:**

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and
- (4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the

procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:

Training on the emergency preparedness plan is not completed when providers are hired.

Corrections to be Made:

A review of the emergency preparedness plan is to be added to the new provider training plan.

Corrections Made:

Verification of correction of this issue was received.

Anticipated Completion Date:

August 22, 2025

Date Completed:

August 27, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Elizabeth Peterson

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

August 20, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Deb Bigge

Printed Name of DSS Staff



Signature of DSS Staff:

July 23, 2025

Date

7/23/2025, 2:57:09 PM