# COMPLIANCE PLAN
## OFFICE OF LICENSING & ACCREDITATION

South Dakota Department of Social Services

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|---|---|---|---|
| Date Issued | September 17, 2025 | Status | Closed |

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|---|---|
| Provider Name | STYLES, SANDRA |
| Provider ID | 016598593 |
| Provider Address | 8450 Morris Ln, Rapid City, SD 57703, USA |
| Provider Contact | SANDRA STYLES |

**The items listed below are those that the provider was not in compliance with at the time of the inspection.**

**Compliance Plan Action #1**

**Administrative Rule:**

67:42:17:18

All providers must obtain annual training in the topic areas identified in 45 C.F.R. § 98.41, in effect on September 30, 2016, or as identified by the department. Training must be documented and relevant to the provider's position as determined by the department. Training may include on-site or online classes. Pediatric cardiopulmonary resuscitation renewal may not be included in annual training.

Each director and provider of center and school-age programs counted in staff-child ratios shall complete ten hours of annual training.

Each provider of family day care counted in staff-child ratios shall complete six hours of annual training.

Orientation training hours qualify as annual training hours for each provider in the year the training was completed.

Every five years, all providers shall complete additional, advanced training in each of the training areas listed in § 67:42:17:17.

**Summary of Non-Compliance Finding:**

Provider did not have verification for the 2024 annual training year of six hours for her and provider assistant available during the inspection.

**Corrections to be Made:**

Provider will need to submit training certificates to the Office of Licensing & Accreditation for six hours of annual training for her and assistant.

**Corrections Made:**

Provider submitted 2024 annual training hours to the Office of Licensing & Accreditation for her and assistant.

| **Anticipated Completion Date:** | **Date Completed:** |
|---|---|
| August 20, 2025 | August 14, 2025 |

## Compliance Plan Action #2

**Administrative Rule:**

67:42:17:42

A provider shall maintain a record for each child that includes:

(1) The child's name and date of birth;
(2) The parent or guardian's name and telephone number;
(3) An emergency contact name and telephone number;
(4) Parental permission for emergency medical treatment;
(5) The names of individuals authorized to pick up the child;
(6) Health information, including any allergies or special needs;
(7) A current immunization record or, for a school-age program, the name of the child's school;
(8) Parental permission for medication;
(9) The child's attendance records;
(10) The date of the child's enrollment; and
(11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

**Summary of Non-Compliance Finding:**

Provider had four child records that are missing required information.

**Corrections to be Made:**

Provider will need to submit to the Office of Licensing & Accreditation the missing items for the four child records.

**Corrections Made:**

Provider submitted the missing items for the four child records to the Office of Licensing & Accreditation.

| **Anticipated Completion Date:** | **Date Completed:** |
| --- | --- |
| August 20, 2025 | August 20, 2025 |

## Compliance Plan Action #3

**Administrative Rule:**

67:42:17:44

All toxic or hazardous substances must be:

(1) Inaccessible to children;
(2) Used according to manufacturer’s instructions;
(3) Stored in the original or other labeled container; and
(4) Disposed of according to manufacturer recommendations.

Bio-contaminants must be handled and disposed of properly.

Soiled diapers must be changed promptly, in a designated area, on a non-porous surface. The diaper changing area must be clean and disinfected with a sanitizing solution approved by the department. Soiled diapers must be kept in a leakproof, nonabsorbent container that is covered with a tight-fitting lid.

**Summary of Non-Compliance Finding:**

Cleaning supplies for bath tub was stored under the bathroom sink cabinet and accessible to children. Child safety latch on cabinet door was not working properly.

**Corrections to be Made:**

Provider will need to install new child safety latch on cabinet door or move cleaning supplies making them inaccessible to children.

**Corrections Made:**

Provider repaired the lock on the bathroom sink cabinet making the cleaning supplies inaccessible to children.

| **Anticipated Completion Date:** | **Date Completed:** |
|---|---|
| August 20, 2025 | August 20, 2025 |

## Compliance Plan Action #4

**Administrative Rule:**

67:42:17:39

For family day care providers, unused electrical outlets must have an outlet plug cover, have a tamper-resistant cover, or be made inaccessible to a child.

For center and school-age programs, unused electrical outlets must have a self-closing outlet cover or tamper-resistant cover.

**Summary of Non-Compliance Finding:**

Provider has several unused electrical outlets in the downstairs playroom that were uncovered.

**Corrections to be Made:**

Provider will need to cover all unused electrical outlets in the downstairs playroom with outlet plug covers.

**Corrections Made:**

Provider covered all unused electrical outlets in the downstairs playroom with outlet plug covers.

| **Anticipated Completion Date:** | **Date Completed:** |
|---|---|
| August 20, 2025 | August 20, 2025 |

## Compliance Plan Action #5

**Administrative Rule:**

67:42:17:40

A pet, while permitted in the presence of children receiving care, must be current with its vaccinations, and have clean and sanitary living areas, at all times.

A pet with a history of aggressive behavior, which poses a risk to the safety of children, must be confined and kept away from children.

**Summary of Non-Compliance Finding:**

Provider did not have current pet vaccinations available during the inspection.

**Corrections to be Made:**

Provider will need to submit current pet vaccinations for all pets to the Office of Licensing & Accreditation.

**Corrections Made:**

Provider submitted current pet vaccinations for all pets to the Office of Licensing & Accreditation.

| **Anticipated Completion Date:** | **Date Completed:** |
|---|---|
| August 20, 2025 | August 20, 2025 |

## Compliance Plan Action #6

**Administrative Rule:**

67:42:17:35

Playgrounds for all child care settings must be safe, in good repair, and free of debris, trash, and weeds. Playground equipment must be installed according to the manufacturer's instructions and maintained in good repair.

For a center program, a fence that measures at least four feet high is required around the center's outdoor play space.

For a family day care or school-age program, a fence that measures at least forty-two inches high may be required to separate the outdoor play space, if the department determines a body of water, vehicular traffic, or other hazard poses a risk of injury or death to a child.

**Summary of Non-Compliance Finding:**

Rock climbing play structure has a loose rope attached from the top creating a strangulation hazard.

**Corrections to be Made:**

Provider will need to either remove the rope from the play structure or secure the bottom of the rope ensuring rope is not loose and children can not wrap rope around them; verification needs to be submitted to the Office of Licensing & Accreditation.

**Corrections Made:**

Provider secured the rope under the play structure ensuring the rope is not loose or a strangulation hazard.

| **Anticipated Completion Date:** | **Date Completed:** |
|---|---|
| August 20, 2025 | August 20, 2025 |

**Your signature below certifies you have read and understand the non-compliance findings and agree to make**

**corrections to be compliant with the identified administrative rules.**

Sandi Styles

Printed Name of Provider/Agency Contact

Signature of Provider/Agency Contact

September 17, 2025

Date

**The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.**

Andrea Neff

Printed Name of DSS Staff

8/7/2025, 10:21:51 AM

Signature of DSS Staff:

August 07, 2025

Date