

Date Issued	September 09, 2025	Status	Closed
Provider Name	Little Stars Academy		
Provider ID	1384856877		
Provider Address	828 8th St S, Brookings, SD 57006, USA		
Provider Contact	Callie Schlechter		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

Information on 10 child files missing

Corrections to be Made:

N/A

Corrections Made:

Files updated with correct information

Anticipated Completion Date:
December 31, 2024

Date Completed:
December 31, 2024

Compliance Plan Action #2

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (a) Defines child abuse and neglect;
 - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

6 staff files missing information

Corrections to be Made:

Complete files

Corrections Made:

Files completed

Anticipated Completion Date:

December 31, 2024

Date Completed:

December 31, 2024

Compliance Plan Action #3

Administrative Rule:

67:42:17:09

The program administrator is the director or individual responsible for planning and implementing the program in a licensed child care or school-age program and must be at least eighteen years of age and:

- (1) Have a bachelor's degree in a field of education or human development;
- (2) Have a two-year degree in early childhood education;
- (3) Have a Child Development Associate credential or comparable credential, as determined by the department;
- (4) Hold certification in a child learning philosophy and have at least one year of experience in a child care setting;

- (5) Have a child development technician diploma; or
- (6) Have four years of experience in a center or school-age program.

Summary of Non-Compliance Finding:

Person responsible for planning and implementing the program does not have the required education or work experience.

Corrections to be Made:

Person designated for the program administrator position will obtain her CDA.

Corrections Made:

Program hired an individual who meets the educational requirements for the program administrator. Verification received of provider's qualifications.

Anticipated Completion Date:
September 09, 2025

Date Completed:
July 30, 2025

Compliance Plan Action #4

Administrative Rule:

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and
- (4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:

At time of inspection, program didn't have a written EPP in place.

Corrections to be Made:

Program must have a written EPP in place that covers all required areas.

Corrections Made:

Verification received that program has a written EPP in place that covers all required areas.

Anticipated Completion Date:
December 31, 2024

Date Completed:
December 31, 2024

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Callie Schlechter
Printed Name of Provider/Agency Contact



1/27/2025, 2:36:30 PM
Signature of Provider/Agency Contact

December 03, 2024
Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Ambuer Jaacks
Printed Name of DSS Staff



1/27/2025, 2:36:47 PM
Signature of DSS Staff:

December 03, 2024
Date