
Date Issued	August 13, 2025	Status	Closed
Provider Name	BURKE AFTER SCHOOL PROGRAM		
Provider ID	014512624		
Provider Address	900 Washington St, Burke, SD 57523, USA		
Provider Contact	Laurie Pistulka		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (a) Defines child abuse and neglect;
 - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

There were two employee records that did not have all the required information outlined in ARSD 67:42:17:15.

Corrections to be Made:

Provider employee records must include all required information outlined in ARSD 67:42:17:15.

Corrections Made:

Verification of missing employee record information has been received.

Anticipated Completion Date:

Date Completed:

Compliance Plan Action #2

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

Not all children records include the required information outlined in ARSD 67:42:17:42.

Corrections to be Made:

All children records need to include the required information outlined in 67:42:17:42.

Corrections Made:

Verification of missing information has been received.

Anticipated Completion Date:

September 02, 2025

Date Completed:

August 25, 2025

Compliance Plan Action #3

Administrative Rule:

67:42:17:11

In a licensed child care or school-age program, a provider’s assistant must be at least fourteen years old, may not be left alone with children in care, and may be counted in the staff-child ratio only when the assistant is under the direct supervision of a provider, a program director, or the individual responsible for planning and implementing the program.

A provider’s assistant shall demonstrate the ability to provide care that attends to the child's physical growth and development and to the physical, emotional, cognitive, and social needs of the child.

Summary of Non-Compliance Finding:

A provider's assistant was not under the direct supervision of a provider.

Corrections to be Made:

A provider's assistant may not be left alone with children in care.

Corrections Made:

The program has adjusted staffing at both licensed locations to ensure that staff members under the age of 18 are not left alone with children

Anticipated Completion Date:

August 19, 2025

Date Completed:

August 19, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Laurie Pistulka

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

August 13, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Brooke Flemmer

Printed Name of DSS Staff



Signature of DSS Staff:

August 12, 2025

Date

8/12/2025, 7:37:32 PM