

Date Issued	August 12, 2025	Status	Closed
Provider Name	AGES AND STAGES DAYCARE		
Provider ID	011517641		
Provider Address	203 5th Ave S, Clear Lake, SD 57226, USA		
Provider Contact	Hailey Freeman		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

### Compliance Plan Action #1

**Administrative Rule:**

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

**Summary of Non-Compliance Finding:**

At time of inspection, seven child files were missing required information.

The Provider has not reviewed and updated child files on an annual basis.

**Corrections to be Made:**

A provider shall maintain a record for each child that includes required information as outlined in ARSD 67:42:17:42.

The provider shall annually review and update each record required under this section.

**Corrections Made:**

Verification received that child files are updated with required information.

Provider agreed to have families complete enrollment paperwork on an annual basis.

**Anticipated Completion Date:**  
August 14, 2025

**Date Completed:**  
August 04, 2025

## Compliance Plan Action #2

### **Administrative Rule:**

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
  - (a) Defines child abuse and neglect;
  - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
  - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

### **Summary of Non-Compliance Finding:**

At time of inspection, three staff files were missing required information.

### **Corrections to be Made:**

A child care provider shall maintain a record for each employee that includes required information that is outlined in ARSD 67:42:17:15.

### **Corrections Made:**

Verifications received that staff files now contain all required information.

**Anticipated Completion Date:**  
August 14, 2025

**Date Completed:**  
September 02, 2025

**Your signature below certifies you have read and understand the non-compliance findings and agree to make**

**corrections to be compliant with the identified administrative rules.**

Hailey Freeman

Printed Name of Provider/Agency Contact

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Signature of Provider/Agency Contact

August 12, 2025

Date

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**The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.**

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Printed Name of DSS Staff

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8/4/2025, 3:34:46 PM

Signature of DSS Staff:

August 04, 2025

Date

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