

Date Issued	August 18, 2025	Status	Closed
Provider Name	CANTON AREA PRESCHOOL & CHILDCARE		
Provider ID	018042945		
Provider Address	220 S Bartlett St, Canton, SD 57013, USA		
Provider Contact	Travis Hedrix		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:27

Before any medication is administered to a child, permission of the parent or guardian must be documented and must include the name of the child, the name of the medication, and the dates, times, and dosage of the medication.

The medication must be provided by the parent and kept in the original container, with the original label. The label for a prescription medication must contain the child's name, the amount and frequency of dosage, the expiration date, the physician or other licensed practitioner's name, and instructions for storage. The medication must be returned to the parent when no longer needed or expired.

The provider shall document, in the child's record, any medication administered to a child and shall include the dose, the name of the child, the time and date administered, and the name of the person administering the medication. The documentation must be retained for at least six months and be made available to the child's parent upon request.

Summary of Non-Compliance Finding:

There were medications on-site that were not being administered, as well as expired medications that had not been returned to the child's parent, and some of the medication authorization forms had expired.

Corrections to be Made:

Before any medication is administered to a child, permission of the parent or guardian must be documented and must include the name of the child, the name of the medication, and the dates, times, and dosage of the medication. Children's medication must be returned to the parent when no longer needed or expired.

Corrections Made:

All medications were returned to the parents except one medication that is currently required for a child in care.

Anticipated Completion Date:
August 18, 2025

Date Completed:
July 16, 2025

Compliance Plan Action #2

Administrative Rule:

67:42:17:29

A provider shall have a written care plan for each child who has a known food allergy. The plan must contain instructions regarding any food allergens, steps to be taken to avoid that food, and a detailed treatment plan to be implemented if the child has an allergic reaction.

Summary of Non-Compliance Finding:

There was not a written care plan for a child who has a known food allergy.

Corrections to be Made:

A provider shall have a written care plan for each child who has a known food allergy. The plan must contain instructions regarding any food allergens, steps to be taken to avoid that food, and a detailed treatment plan to be implemented if the child has an allergic reaction.

Corrections Made:

The provider submitted a written allergy care plan for the child with a known food allergy to the Office of Licensing & Accreditation.

Anticipated Completion Date:

August 18, 2025

Date Completed:

July 17, 2025

Compliance Plan Action #3

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

Not all children's records contained the necessary information as stipulated in ARSD 67:42:17:42.

Corrections to be Made:

The provider will ensure that the current documentation of the

children's records is submitted to the Office of Licensing & Accreditation (OLA).

Corrections Made:

The provider submitted current documentation for all children's records to OLA on July 18, 2025.

Anticipated Completion Date:
August 18, 2025

Date Completed:
July 18, 2025

Compliance Plan Action #4

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (a) Defines child abuse and neglect;
 - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

Not all employee records had all the required information outlined in ARSD 67:42:17:15.

Corrections to be Made:

Provider employee records should include all required information outlined in ARSD 67:42:17:15.

Corrections Made:

The update employee record was provided to the Office of Licensing & Accreditation.

Anticipated Completion Date:
August 18, 2025

Date Completed:
July 29, 2025

Compliance Plan Action #5

Administrative Rule:

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and
- (4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:

The program did not have proof of current liability insurance at the time of the inspection.

Corrections to be Made:

All child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Corrections Made:

Proof of current liability insurance was submitted to the Office of Licensing & Accreditation.

Anticipated Completion Date:
August 18, 2025

Date Completed:
July 18, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Melissa Klein

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

July 14, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Brooke Flemmer

Printed Name of DSS Staff



7/14/2025, 11:30:01 AM

Signature of DSS Staff:

July 14, 2025

Date
