

Date Issued	August 18, 2025	Status	Closed
Provider Name	TOTALLY KIDS BEFORE & AFTER SCHOOL		
Provider ID	010605571		
Provider Address	305 W 5th Ave, Lennox, SD 57039, USA		
Provider Contact	Sheryl Ledeboer		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:47

A child care provider shall immediately report any suspected abuse or neglect of a child to child protective services, law enforcement, or the States Attorney's office, and cooperate fully in the investigation of any incident.

Summary of Non-Compliance Finding:

The providers were uncertain about when and to whom they should report instances of neglect or abuse.

Corrections to be Made:

Review the mandatory reporting policy with all providers.

Corrections Made:

The provider discussed the mandatory reporting policy with all staff and made a new plan for ongoing training.

Anticipated Completion Date:

August 29, 2025

Date Completed:

August 06, 2025

Compliance Plan Action #2

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (a) Defines child abuse and neglect;
 - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (c) Is signed by the employee; and

(5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

A provider was missing their Level II Health and Safety Orientation.

Corrections to be Made:

The provider will complete Level II Health and Safety Orientation.

Corrections Made:

The provider submitted a copy of the Level II Health and Safety Orientation to the Office of Licensing & Accreditation.

Anticipated Completion Date:

August 29, 2025

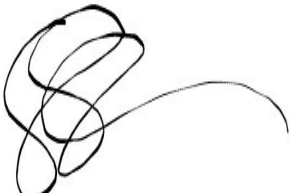
Date Completed:

August 06, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Sheryl Ledeboer

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

August 06, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Teri Pieters

Printed Name of DSS Staff



Signature of DSS Staff:

August 06, 2025

Date