

Date Issued	July 29, 2025	Status	Closed
Provider Name	CHILDRENS CASTLE		
Provider ID	015507510		
Provider Address	2400 E Capitol Ave, Pierre, SD 57501, USA		
Provider Contact	Bethany Kirkie		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:13

All child care providers, program employees age fourteen and older, and family day care household members age eighteen and older, shall meet federal background check requirements. An individual may not provide care, or work in a child care setting, if the individual's background check reveals:

- (1) A crime that indicates harmful behavior towards children;
- (2) A crime of violence, as defined in SDCL 22-1-2, or in a similar statute from another state;
- (3) A sex crime pursuant to SDCL chapters 22-22 or 22-24A, SDCL 22-22A-3, or similar statutes from another state;
- (4) A felony conviction for domestic abuse, physical assault, battery, kidnapping, or arson;
- (5) Any other felony conviction, within the preceding five years; or
- (6) A substantiated report of child abuse or neglect.

A family day care provider may not provide care in the provider's home, if any household member's background check reveals any item listed in this section.

A background check is required at least once every five years.

Summary of Non-Compliance Finding:

The program has one staff member who needs an out of state background check.

Corrections to be Made:

The program will ensure the out of state background check is submitted immediately.

Corrections Made:

The program reports that this employee is no longer working at the daycare.

Anticipated Completion Date:
July 29, 2025

Date Completed:
July 29, 2025

Compliance Plan Action #2

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (a) Defines child abuse and neglect;
 - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

The program has one employee missing a signed child abuse and neglect statement and one staff member who's missing their orientation training and annual training.

Corrections to be Made:

The program will ensure the missing information is completed.

Corrections Made:

Verification of missing staff file information has been received.

Anticipated Completion Date:

July 31, 2025

Date Completed:

August 07, 2025

Compliance Plan Action #3**Administrative Rule:**

67:42:17:46

A provider shall complete pediatric first aid training every five years and maintain documentation of the training. A provider must be certified in pediatric cardiopulmonary resuscitation. The certification must include a hands-on skills test.

A provider shall work under supervision until the provider has completed the training required by this section. The supervisor shall have completed their pediatric first aid training and be certified in pediatric cardiopulmonary resuscitation.

Summary of Non-Compliance Finding:

The program has two employees who are missing pediatric CPR certification.

Corrections to be Made:

The program will ensure these employees receive CPR certification as soon as possible and will not allow these employees to work unsupervised until CPR is completed.

Corrections Made:

CPR certification verification has been received for the two employees.

Anticipated Completion Date:

July 29, 2025

Date Completed:

July 29, 2025

Compliance Plan Action #4**Administrative Rule:**

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and
- (4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:

The program did not have a copy of their current liability insurance available at the time of inspection.

Corrections to be Made:

The program will provide a copy of current liability insurance.

Corrections Made:

Verification of current insurance has been received.

Anticipated Completion Date:

July 10, 2025

Date Completed:

July 07, 2025

Compliance Plan Action #5

Administrative Rule:

67:42:17:45

The following requirements apply to the transportation of a child:

- (1) A parent or guardian shall provide written permission for the transportation of their child;
- (2) The vehicle may not carry more people than its passenger capacity, as stated on the label affixed to the vehicle under 49 C.F.R. Parts 567 and 568, in effect on March 9, 2022;
- (3) The required staff-child ratio must be maintained when children are being transported;
- (4) The driver must be at least eighteen years of age and have a driver license to operate the vehicle being driven;
- (5) When a child is being transported in a vehicle other than a bus, the child must be restrained in a car seat, booster seat, or seat belt appropriate for the child's weight and age; and
- (6) Proof of liability insurance must be provided to the department, upon request, for any vehicle used for transporting children.

Summary of Non-Compliance Finding:

At the time of the inspection, the program did not have proof of current vehicle insurance.

Corrections to be Made:

The program will supply proof of current vehicle insurance for the vehicle used to transport children.

Corrections Made:

Verification of current insurance has been received.

Anticipated Completion Date:

July 10, 2025

Date Completed:

July 07, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Bethany Kirkie

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

July 29, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Sarah Deakins

Printed Name of DSS Staff



6/30/2025, 11:06:27 AM

Signature of DSS Staff:

June 30, 2025

Date
