



**Supporting Evidence:**

To verify compliance, a copy of the CPR certification must be submitted to OLA **by July 29, 2025.**

Program notified the Office of Licensing that one provider needing to obtain a current CPR certification no longer works at the program and the other provider currently is not working until they obtain the CPR certification.

**How Maintained:**

The program will ensure that new providers complete Pediatric CPR certification within 90 days of hire and prior to having unsupervised contact with children. All provider records will be reviewed annually to verify that current CPR certification is maintained.

**Position Responsible:**  
Fontana Kurth, director

**Expected Completion Date:**  
July 29, 2025

**Date Completed:**  
July 29, 2025

**Corrective Action Plan #2**

**Administrative Rule:**

67:42:17:17

All providers shall, within ninety days after the date of employment, complete and obtain documentation of orientation training in the following areas:

- (1) Prevention and control of infectious diseases;
- (2) Prevention of sudden infant death syndrome and the use of safe sleep practices, if infant care is provided;
- (3) Administration of medication;
- (4) Prevention of and response to an emergency due to food allergies and other allergic reactions;
- (5) Building and physical premises safety;
- (6) Prevention of shaken baby syndrome and abusive head trauma, if infant care is provided;
- (7) Emergency preparedness and response planning for an emergency resulting from a natural disaster or man-caused event;
- (8) Handling and storage of hazardous materials and the appropriate disposal of biological contaminants;
- (9) Precautions in transporting a child, if the program provides transportation;
- (10) Recognition and reporting of child abuse and neglect;
- (11) Pediatric first aid;
- (12) Pediatric cardiopulmonary resuscitation; and
- (13) Child development.

Before a provider may care for children without supervision, the provider must complete orientation training in each of the areas listed in this section.

**Summary of Non-Compliance Finding:**

During the Program Inspection conducted by the Office of Licensing & Accreditation (OLA) on April 29, 2025, it was

found that four provider employee records did not contain verification of the orientation training. To date, verification of the completed Orientation Training has not been submitted to OLA for three providers.

**Corrective Action:**

The providers will complete the online Orientation Training, which consists of twelve modules. Until the training is fully completed, they will not be left unsupervised with children.

**Supporting Evidence:**

To verify compliance a copy of the Orientation Training certificates must be submitted to OLA by **July 29, 2025**.

Program submitted the Orientation Training certificates for one provider and notified OLA that the other two providers needing to complete Orientation Training are no longer employed at the program.

**How Maintained:**

The program will ensure that new providers complete Orientation Training within 90 days of hire and before having any unsupervised contact with children. All new employee records will be reviewed within 90 days to verify timely completion of the Orientation Training.

**Position Responsible:**  
Fontana Kurth, director

**Expected Completion Date:**  
July 29, 2025

**Date Completed:**  
July 29, 2025

**SIGNATURES**

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Fontana Kurth  
Provider Name



Signature of Provider

July 01, 2025

Date

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The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Andrea Neff

Printed Name of DSS Staff



6/30/2025, 11:29:48 AM

Signature of DSS Staff:

June 30, 2025

Date

**COMPLETION DETAILS**

**COMPLETION DATE:** July 29, 2025

The Department of Social Services, Office of Licensing and Accreditation has reviewed the actions taken by the agency to resolve the above items and has accepted the above plan as completed.

Andrea Neff

Printed Name of DSS Staff



7/30/2025, 1:24:01 PM

Signature of DSS Staff:

July 29, 2025

Date