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Date Issued	July 15, 2025	Status	Closed
Provider Name	<u>KIDS CLUB KIDS MOUNTAIN VIEW</u>		
Provider ID	<u>016598118</u>		
Provider Address	<u>400 E Hudson St, Spearfish, SD 57783, USA</u>		
Provider Contact	<u>SARAH MOYER</u>		

**The items listed below are those that the provider was not in compliance with at the time of the inspection.**

### Compliance Plan Action #1

**Administrative Rule:**

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
  - (a) Defines child abuse and neglect;
  - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
  - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

**Summary of Non-Compliance Finding:**

Several employee records were missing information. Employee records must be up to date at all times.

**Corrections to be Made:**

Employee records must be updated and verification must be submitted to the Office of Licensing & Accreditation.

**Corrections Made:**

The program emailed OLA the missing compliance items.

**Anticipated Completion Date:**  
July 18, 2025

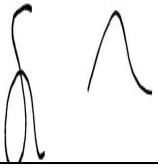
**Date Completed:**  
July 18, 2025

**Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.**

Sarah Moyer

Printed Name of Provider/Agency Contact

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Signature of Provider/Agency Contact

July 15, 2025

Date

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**The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.**

Tina Uecker

Printed Name of DSS Staff

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Signature of DSS Staff:

July 15, 2025

Date

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