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Date Issued	July 15, 2025	Status	Closed
Provider Name	<u>GREAT AFTER SCHOOL PLACE HILLCREST</u>		
Provider ID	<u>011512104</u>		
Provider Address	<u>304 15th Ave, Brookings, SD 57006, USA</u>		
Provider Contact	<u>Stacey Zerfas</u>		

**The items listed below are those that the provider was not in compliance with at the time of the inspection.**

### Compliance Plan Action #1

**Administrative Rule:**

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

**Summary of Non-Compliance Finding:**

At time of inspection, 3 child files were missing required information.

**Corrections to be Made:**

A provider shall maintain a record for each child that includes required documentation as outlined in 67:42:17:42.

**Corrections Made:**

Verification received that child files now contain all required information.

**Anticipated Completion Date:**  
July 15, 2025

**Date Completed:**  
July 15, 2025

**Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.**

Stacey Zerfas

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

July 15, 2025

Date

**The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.**

Ambuer Jaacks

Printed Name of DSS Staff



7/7/2025, 10:50:10 AM

Signature of DSS Staff:

July 07, 2025

Date