

Date Issued	July 17, 2025	Status	Closed
Provider Name	BUSHEE, SHIRLEY		
Provider ID	018042602		
Provider Address	2605 S West Ave, Sioux Falls, SD 57105, USA		
Provider Contact	SHIRLEY BUSHEE		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

At the time of the inspection, two children were missing current immunization records.

Corrections to be Made:

Current immunization records for two children need to be on file and verification submitted to the Office of Licensing & Accreditation.

Corrections Made:

06-24-25 Copies of the immunization records were provided to the Office of Licensing and Accreditation.

Anticipated Completion Date:
June 30, 2025

Date Completed:
June 24, 2025

Compliance Plan Action #2

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (a) Defines child abuse and neglect;
 - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

At the time of the inspection, the background check for the family day care assistant was not available. In addition, documentation of on-going training hours were not available for the provider or the assistant.

Corrections to be Made:

Documentation of ongoing training hours for the provider and the family day care assistant, and the results of the cleared background check for the family day care assistant, to be provided to the Office of Licensing and Accreditation.

Corrections Made:

On 06-19-2025 a copy of the family day care assistant's cleared background check was sent to the provider from the Office of Licensing and Accreditation.

On 07-17-25 documentation of completed training hours was received.

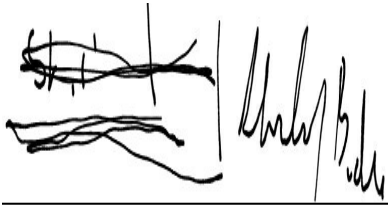
Anticipated Completion Date:
July 17, 2025

Date Completed:
July 17, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

shirley bushee

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

June 23, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Rita Trager

Printed Name of DSS Staff



6/23/2025, 2:32:13 PM

Signature of DSS Staff:

June 23, 2025

Date