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Date Issued	June 24, 2025	Status	Closed
Provider Name	<u>NORM WAITT SR. YMCA SUMMER CAMP</u>		
Provider ID	<u>018043088</u>		
Provider Address	<u>1150 Northshore Dr, North Sioux City, SD 57049, USA</u>		
Provider Contact	<u>Abigail Schultz</u>		

**The items listed below are those that the provider was not in compliance with at the time of the inspection.**

### Compliance Plan Action #1

**Administrative Rule:**

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
  - (a) Defines child abuse and neglect;
  - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
  - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

**Summary of Non-Compliance Finding:**

At the time of the inspection, two staff did not have the Child Abuse & Neglect reporting statement in their file. Four staff did not have results of completed background checks for in-state and one staff did not have completed background check results for out of state.

**Corrections to be Made:**

Documentation of required documents to be submitted to the Office of Licensing and Accreditation.

**Corrections Made:**

06-24-25 Documentation of child abuse & neglect reporting statements received.

07-16-25 Documentation of one background check received.

07-17-25 In-state background checks have been cleared. Out of state backgrounds are pending. Compliance is considered met as the program is at a temporary site for the summer. Program is closing at this site for the remainder of the year on 07-28-25.

**Anticipated Completion Date:**

July 18, 2025

**Date Completed:**

July 17, 2025

**Compliance Plan Action #2**

**Administrative Rule:**

67:42:17:30

Providers shall post a weekly menu that indicates meals and snacks to be served that week.

**Summary of Non-Compliance Finding:**

At the time of the inspection, a menu of snacks served was not available at the center.

**Corrections to be Made:**

The snack menu to be posted at the center and a copy provided to the Office of Licensing and Accreditation.

**Corrections Made:**

A copy of the snack menu received on 06-20-25

**Anticipated Completion Date:**

July 11, 2025

**Date Completed:**

July 11, 2025

**Compliance Plan Action #3**

**Administrative Rule:**

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and
- (4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

**Summary of Non-Compliance Finding:**

At the time of the inspection, an updated emergency preparedness plan was not developed for the temporary site. In addition, the required drills were not practiced at the site. The program did not operate during the 2024 calendar year due to flooding. Proof of current liability insurance was not available for the temporary site at the time of the inspection.

**Corrections to be Made:**

An updated EPP to be provided to the Office of Licensing and Accreditation.

One lock down, one fire and one shelter in place drill to be completed and the dates provided to the Office of Licensing and Accreditation.

Documentation of current liability insurance to be submitted to the Office of Licensing and Accreditation

**Corrections Made:**

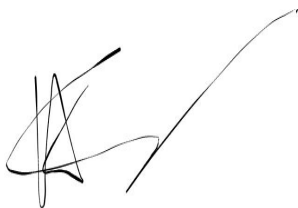
Documentation of all above noted compliance issues was received on 06/24/25

**Anticipated Completion Date:**  
July 11, 2025

**Date Completed:**  
July 11, 2025

**Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.**

Abigail Schultz  
Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

June 24, 2025

Date

**The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.**

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Printed Name of DSS Staff

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Signature of DSS Staff:

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Date