
Date Issued	July 02, 2025	Status	Closed
Provider Name	<u>Hollie Scott</u>		
Provider ID	<u>988574956</u>		
Provider Address	<u>3309 E 26th St, Sioux Falls, SD 57103, USA</u>		
Provider Contact	<u>Hollie Scott</u>		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

At the time of the inspection, five children did not have current immunization records available for review

Corrections to be Made:

Copies of current immunization records to be obtained and provided to the Office of Licensing and Accreditation

Corrections Made:

On 07-02-2025 Copies of current shot records were observed.

Anticipated Completion Date:
July 02, 2025

Date Completed:
July 02, 2025

Compliance Plan Action #2

Administrative Rule:

67:42:17:13

All child care providers, program employees age fourteen and older, and family day care household members age eighteen and older, shall meet federal background check requirements. An individual may not provide care, or work in a child care setting, if the individual's background check reveals:

- (1) A crime that indicates harmful behavior towards children;
- (2) A crime of violence, as defined in SDCL 22-1-2, or in a similar statute from another state;
- (3) A sex crime pursuant to SDCL chapters 22-22 or 22-24A, SDCL 22-22A-3, or similar statutes from another state;
- (4) A felony conviction for domestic abuse, physical assault, battery, kidnapping, or arson;
- (5) Any other felony conviction, within the preceding five years; or
- (6) A substantiated report of child abuse or neglect.

A family day care provider may not provide care in the provider's home, if any household member's background check reveals any item listed in this section.

A background check is required at least once every five years.

Summary of Non-Compliance Finding:

At the time of the inspection, three staff did not have cleared, in-state background checks. One staff did not have a completed Out of State background check.

Corrections to be Made:

Documentation of cleared background checks to be provided to the Office of Licensing and Accreditation.

Corrections Made:

07-11-25 Documentation of cleared out of state background check observed. The three employees that needed in-state background checks are no longer employed at the program.

Anticipated Completion Date:
July 11, 2025

Date Completed:
July 11, 2025

Compliance Plan Action #3

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (a) Defines child abuse and neglect;
 - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

At the time of the inspection, four employees did not have a signed statement for reporting child abuse/neglect.

Corrections to be Made:

Documentation of signed child abuse and neglect reporting statements to be provided to the Office of Licensing and Accreditation.

Corrections Made:

07-11-2025 Documentation was observed by a representative of the Office of Licensing and Accreditation

Anticipated Completion Date:
June 06, 2030

Date Completed:
July 11, 2025

Compliance Plan Action #4

Administrative Rule:

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and
- (4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:

At the time of the inspection, a completed emergency preparedness plan was not available.

Corrections to be Made:

A copy of the completed emergency preparedness plan (EPP) to be provided to the Office of Licensing and Accreditation.

Corrections Made:

07-02-2025 A copy of the completed EPP was observed.

Anticipated Completion Date:

July 02, 2025

Date Completed:

July 02, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Hollie Scott

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

July 02, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Rita Trager

Printed Name of DSS Staff

A handwritten signature in black ink, appearing to be "E. J. ...", written in a cursive style.

6/18/2025, 8:18:06 AM

Signature of DSS Staff:

June 18, 2025

Date
