

Date Issued	July 02, 2025	Status	In Process
Provider Name	The Kids' Cottage, LLC		
Provider ID	982682755		
Provider Address	902 Raider Ave, Gayville, SD 57031, USA		
Provider Contact	Alisha Johnson		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

Information was needed for two child files.

Corrections to be Made:

Complete information is to be obtained for the files.

Corrections Made:

Verification was received that the information was completed for the child files.

Anticipated Completion Date:
July 15, 2025

Date Completed:
July 02, 2025

Compliance Plan Action #2

Administrative Rule:

67:42:17:09

The program administrator is the director or individual responsible for planning and implementing the program in a licensed child care or school-age program and must be at least eighteen years of age and:

- (1) Have a bachelor's degree in a field of education or human development;
- (2) Have a two-year degree in early childhood education;
- (3) Have a Child Development Associate credential or comparable credential, as determined by the department;
- (4) Hold certification in a child learning philosophy and have at least one year of experience in a child care setting;
- (5) Have a child development technician diploma; or
- (6) Have four years of experience in a center or school-age program.

Summary of Non-Compliance Finding:

The program does not have a qualified program administrator who meets the education or work experience requirements.

Corrections to be Made:

The director will obtain their Child Development Associate credential to meet the program administrator qualifications. The program has requested additional time to complete this requirement.

Corrections Made:

Anticipated Completion Date:
December 31, 2026

Date Completed:

Compliance Plan Action #3

Administrative Rule:

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and
- (4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency

preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:

Verification of commercial general liability insurance was not available at the time of inspection.

Corrections to be Made:

Documentation of current coverage will be submitted.

Corrections Made:

Verification of insurance coverage was received.

Anticipated Completion Date:

July 15, 2025

Date Completed:

July 02, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

carissa ganschow

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

July 02, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Deb Bigge

Printed Name of DSS Staff

Deb Bigge

7/2/2025, 12:00:50 PM

Signature of DSS Staff:

July 02, 2025

Date