
Date Issued	July 09, 2025	Status	Closed
Provider Name	BLUE DRAGON ACADEMY		
Provider ID	018042210		
Provider Address	701 1st St, Garretson, SD 57030, USA		
Provider Contact	Heidi Fink		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (a) Defines child abuse and neglect;
 - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

There was 5 employee records that did not have all the required information outlined in ARSD 67:42:17:15.

Corrections to be Made:

Provider employee records should include all required information outlined in ARSD 67:42:17:15.

Corrections Made:

Employee records were updated to have all the required information outlined in ARSD 67:42:17:15.

Anticipated Completion Date:

April 21, 2025

Date Completed:

April 30, 2025

Compliance Plan Action #2

Administrative Rule:

67:42:17:17

All providers shall, within ninety days after the date of employment, complete and obtain documentation of orientation training in the following areas:

- (1) Prevention and control of infectious diseases;
- (2) Prevention of sudden infant death syndrome and the use of safe sleep practices, if infant care is provided;
- (3) Administration of medication;
- (4) Prevention of and response to an emergency due to food allergies and other allergic reactions;
- (5) Building and physical premises safety;
- (6) Prevention of shaken baby syndrome and abusive head trauma, if infant care is provided;
- (7) Emergency preparedness and response planning for an emergency resulting from a natural disaster or man-caused event;
- (8) Handling and storage of hazardous materials and the appropriate disposal of biological contaminants;
- (9) Precautions in transporting a child, if the program provides transportation;
- (10) Recognition and reporting of child abuse and neglect;
- (11) Pediatric first aid;
- (12) Pediatric cardiopulmonary resuscitation; and
- (13) Child development.

Before a provider may care for children without supervision, the provider must complete orientation training in each of the areas listed in this section.

Summary of Non-Compliance Finding:

Not all providers completed orientation training within 90 days after their date of employment.

Corrections to be Made:

All providers shall, within ninety days after the date of employment, complete and obtain documentation of orientation training.

Corrections Made:

All providers completed orientation training and program administration is aware of the requirement that providers shall, within ninety days after the date of employment, complete and obtain documentation of orientation training.

Anticipated Completion Date:

Date Completed:

Compliance Plan Action #3

Administrative Rule:

67:42:17:26

A nap mat, blanket, or other sleep surface, other than the floor, for children over one year of age must be available for each child during nap time.

A sleep surface must be maintained in good repair.

A provider shall follow the safe sleep practices contained in **Caring for Our Children: National Health and Safety Performance Standards, 4th Edition**, for infants under the age of one.

Summary of Non-Compliance Finding:

At the time of the inspection, there was a blanket hanging on the side of a crib with a sleeping infant, a sleeping infant with a pacifier clip, and there were sound machines hanging inside two cribs with sleeping infants.

Corrections to be Made:

A provider shall follow the safe sleep practices contained in **Caring for Our Children: National Health and Safety Performance Standards, 4th Edition**, for infants under the age of one.

Corrections Made:

The blanket, pacifier clip, and sound machines were immediately removed from the sleeping infant's sleep environment.

Anticipated Completion Date:

March 31, 2025

Date Completed:

March 31, 2025

Compliance Plan Action #4

Administrative Rule:

67:42:17:27

Before any medication is administered to a child, permission of the parent or guardian must be documented and must include the name of the child, the name of the medication, and the dates, times, and dosage of the medication.

The medication must be provided by the parent and kept in the original container, with the original label. The label for a prescription medication must contain the child's name, the amount and frequency of dosage, the expiration date, the physician or other licensed practitioner's name, and instructions for storage. The medication must be returned to the parent when no longer needed or expired.

The provider shall document, in the child's record, any medication administered to a child and shall include the dose, the name of the child, the time and date administered, and the name of the person administering the medication. The

documentation must be retained for at least six months and be made available to the child's parent upon request.

Summary of Non-Compliance Finding:

At the time of the inspection, there were medications not being administered and expired medications that were not returned to the child's parent.

Corrections to be Made:

Children's medication must be returned to the parent when no longer needed or expired.

Corrections Made:

All extra or expired medication that was no longer needed was returned to children's parents.

Anticipated Completion Date:
April 21, 2025

Date Completed:
April 14, 2025

Compliance Plan Action #5

Administrative Rule:

67:42:17:29

A provider shall have a written care plan for each child who has a known food allergy. The plan must contain instructions regarding any food allergens, steps to be taken to avoid that food, and a detailed treatment plan to be implemented if the child has an allergic reaction.

Summary of Non-Compliance Finding:

The program did not have a written care plan for all children in care with a known food allergy.

Corrections to be Made:

A provider shall have a written care plan for each child who has a known food allergy. The plan must contain instructions regarding any food allergens, steps to be taken to avoid that food, and a detailed treatment plan to be implemented if the child has an allergic reaction.

Corrections Made:

The program obtained a written care plan for all children in care with a known food allergy.

Anticipated Completion Date:
April 21, 2025

Date Completed:
April 14, 2025

Compliance Plan Action #6

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

Not all children records include the required information outlined in ARSD 67:42:17:42.

Corrections to be Made:

All children records need to include the required information outlined in 67:42:17:42.

Corrections Made:

All children records were updated by 4/1/2025 to include the required information outlined in ARSD 67:42:17:42.

Anticipated Completion Date:

July 09, 2025

Date Completed:

July 09, 2025

Compliance Plan Action #7

Administrative Rule:

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and
- (4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:

Not all providers and provider assistants were knowledgeable on the emergency preparedness and response plan and procedures.

Corrections to be Made:

A provider shall communicate the emergency preparedness and response plan to everyone at the time the individual begins employment.

Corrections Made:

The program's emergency preparedness and response plan and procedures were reviewed with all providers and provider assistants.

Anticipated Completion Date:
April 21, 2025

Date Completed:
April 08, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Heidi J Fink

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

April 09, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Brooke Flemmer

Printed Name of DSS Staff



4/1/2025, 8:58:12 AM

Signature of DSS Staff:

April 01, 2025

Date
