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| Date Issued      | June 04, 2025                                   | Status | Closed |
| Provider Name    | FERGUSON, CAROL                                 |        |        |
| Provider ID      | 016536367                                       |        |        |
| Provider Address | 1001 N Sycamore Ave, Sioux Falls, SD 57110, USA |        |        |
| Provider Contact | CAROL FERGUSON                                  |        |        |

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The items listed below are those that the provider was not in compliance with at the time of the inspection.

### Compliance Plan Action #1

**Administrative Rule:**

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

**Summary of Non-Compliance Finding:**

During the inspection, it was observed that three children did not have their current updated immunization records on file.

**Corrections to be Made:**

Current immunization records must be on file for the three children, and verification must be provided to the Office of Licensing & Accreditation.

**Corrections Made:**

The provider submitted verification of the updated immunization records for the three children to the Office of Licensing and Accreditation.

**Anticipated Completion Date:**

June 06, 2025

**Date Completed:**

July 07, 2025

**Compliance Plan Action #2**

**Administrative Rule:**

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
  - (a) Defines child abuse and neglect;
  - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
  - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

**Summary of Non-Compliance Finding:**

The provider and assistant records did not contain the Child Abuse and Neglect statement.

**Corrections to be Made:**

The provider and assistant records must include a signed statement that defines child abuse and neglect, and verification provided to the Office of Licensing & Accreditation..

**Corrections Made:**

The provider and assistant have signed the Child Abuse and Neglect statement and submitted proof to the Office of Licensing and Accreditation.

**Anticipated Completion Date:**

June 20, 2025

**Date Completed:**

June 04, 2025

**Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.**

Carol Ferguson

Printed Name of Provider/Agency Contact

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Signature of Provider/Agency Contact

June 04, 2025

Date

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**The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.**

Teri Pieters

Printed Name of DSS Staff

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Signature of DSS Staff:

July 08, 2025

Date

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