
Date Issued	May 21, 2025	Status	Closed
Provider Name	CREATIVE KIDS		
Provider ID	016599380		
Provider Address	4605 Easy St, Rapid City, SD 57702, USA		
Provider Contact	Fontana Kurth		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (a) Defines child abuse and neglect;
 - (b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

Eight employee records were missing required information.

Corrections to be Made:

Program will need to collect the missing information for the eight employees and submit documentation to the Office of Licensing & Accreditation.

Corrections Made:

The program has not met the expected completion date therefore a corrective action plan has been implemented.

Anticipated Completion Date:

June 20, 2025

Date Completed:

June 30, 2025

Compliance Plan Action #2

Administrative Rule:

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and
- (4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment.

Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:

Program did not have the 2024 Emergency Preparedness drills documentation available during the inspection.

Program could not located the Emergency Preparedness Plan during the inspection.

Program did not have documentation of the current Certificate of Liability available during the inspection.

Corrections to be Made:

Program will submit the 2024 Emergency Preparedness drills to the Office of Licensing & Accreditation.

Program will submit the Emergency Preparedness Plan to the Office of Licensing & Accreditation.

Program will submit the current Certificate of Liability to the Office of Licensing & Accreditation.

Corrections Made:

Program submitted the missing information to the Office of Licensing & Accreditation.

Anticipated Completion Date:
May 21, 2025

Date Completed:
June 03, 2025

Compliance Plan Action #3

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

Ten child records were missing required information.

Corrections to be Made:

Program will collect the missing information and submit to the Office of Licensing & Accreditation.

Corrections Made:

Program submitted the missing information to the Office of Licensing & Accreditation.

Anticipated Completion Date:
May 21, 2025

Date Completed:
May 28, 2025

Compliance Plan Action #4

Administrative Rule:

67:42:17:45

The following requirements apply to the transportation of a child:

- (1) A parent or guardian shall provide written permission for the transportation of their child;
- (2) The vehicle may not carry more people than its passenger capacity, as stated on the label affixed to the vehicle

under 49 C.F.R. Parts 567 and 568, in effect on March 9, 2022;

- (3) The required staff-child ratio must be maintained when children are being transported;
- (4) The driver must be at least eighteen years of age and have a driver license to operate the vehicle being driven;
- (5) When a child is being transported in a vehicle other than a bus, the child must be restrained in a car seat, booster seat, or seat belt appropriate for the child's weight and age; and
- (6) Proof of liability insurance must be provided to the department, upon request, for any vehicle used for transporting children.

Summary of Non-Compliance Finding:

Program did not have current vehicle insurance documentation during the inspection.

Corrections to be Made:

Program will submit current vehicle insurance documentation to the Office of Licensing & Accreditation.

Corrections Made:

Program submitted current vehicle insurance to the Office of Licensing & Accreditation.

Anticipated Completion Date:

May 21, 2025

Date Completed:

May 28, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Fontana Kurth

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

May 21, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Andrea Neff

Printed Name of DSS Staff

A handwritten signature in black ink, appearing to read 'A. N. [unclear]', written over a horizontal line.

5/21/2025, 12:41:13 PM

Signature of DSS Staff:

May 21, 2025

Date