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|------------------|--|--------|--------|
| Date Issued | June 24, 2025 | Status | Closed |
| Provider Name | Our Little Village Learning Center | | |
| Provider ID | 29897778 | | |
| Provider Address | 90 28th Ave SE, Watertown, SD 57201, USA | | |
| Provider Contact | Kjersten Fisk | | |

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:27

Before any medication is administered to a child, permission of the parent or guardian must be documented and must include the name of the child, the name of the medication, and the dates, times, and dosage of the medication. The medication must be provided by the parent and kept in the original container, with the original label. The label for a prescription medication must contain the child's name, the amount and frequency of dosage, the expiration date, the physician or other licensed practitioner's name, and instructions for storage. The medication must be returned to the parent when no longer needed or expired. The provider shall document, in the child's record, any medication administered to a child and shall include the dose, the name of the child, the time and date administered, and the name of the person administering the medication. The documentation must be retained for at least six months and be made available to the child's parent upon request.

Summary of Non-Compliance Finding:

At time of inspection, written parental permission wasn't documented for a medication.

Corrections to be Made:

Before any medication is administered to a child, permission of the parent or guardian must be documented and must include the name of the child, the name of the medication, and the dates, times, and dosage of the medication.

Corrections Made:

Verification received that parent has filled out a medication administration form allowing permission for medication to be administered to their child.

Anticipated Completion Date:
June 24, 2025

Date Completed:
June 24, 2025

Compliance Plan Action #2

Administrative Rule:

67:42:17:44

All toxic or hazardous substances must be:

- (1) Inaccessible to children;
- (2) Used according to manufacturer's instructions;
- (3) Stored in the original or other labeled container; and
- (4) Disposed of according to manufacturer recommendations.

Bio-contaminants must be handled and disposed of properly. Soiled diapers must be changed promptly, in a designated area, on a non-porous surface. The diaper changing area must be clean and disinfected with a sanitizing solution approved by the department. Soiled diapers must be kept in a leakproof, nonabsorbent container that is covered with a tight-fitting lid.

Summary of Non-Compliance Finding:

At time of inspection, a room had bleach product in a drawer that wasn't locked and accessible to children.

Corrections to be Made:

All toxic or hazardous substances must be inaccessible to children;

Corrections Made:

Verification received that bleach has been moved and is now inaccessible to children.

Anticipated Completion Date:

June 26, 2025

Date Completed:

June 24, 2025

Compliance Plan Action #3

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

At time of inspection, three child files were missing required information.

Corrections to be Made:

The missing information needs to be obtained for three children's records.

Corrections Made:

Verification received that the child records contain all required documentation.

Anticipated Completion Date:

June 26, 2025

Date Completed:

June 24, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Kjersten Fisk

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

June 24, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

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Printed Name of DSS Staff



6/18/2025, 10:25:33 AM

Signature of DSS Staff:

June 18, 2025

Date