

Date Issued	May 22, 2025	Status	Closed
Provider Name	BRUCE, JENNIFER		
Provider ID	011102477		
Provider Address	324 Park Ave, Aberdeen, SD 57401, USA		
Provider Contact	JENNIFER BRUCE		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

### Compliance Plan Action #1

**Administrative Rule:**

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

**Summary of Non-Compliance Finding:**

One child record didn't have a current immunization record.

**Corrections to be Made:**

A child record needs a current immunization record.

**Corrections Made:**

The child record has been updated with the current immunization record.

**Anticipated Completion Date:**  
June 03, 2025

**Date Completed:**  
May 22, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Jennifer Bruce

Printed Name of Provider/Agency Contact

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Signature of Provider/Agency Contact

May 22, 2025

Date

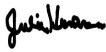
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**The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.**

Julie Hermansen

Printed Name of DSS Staff

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5/22/2025, 8:40:06 AM

Signature of DSS Staff:

May 22, 2025

Date

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