



Corrective Action Plan

Date Issued May 20, 2025 Status Closed

Provider Name	<u>Adventure Academy, Inc.</u>
Provider Type	<u>Child Care</u>
License #	<u>1301513936</u>
Provider Address	<u>116 Main Ave S, Wagner, SD 57380, USA</u>
Provider Contact	<u>Annessa Bruguier</u>

The following administrative rules have been found to be out of compliance. A corrective action plan is required to bring the provider into compliance. Continued non-compliance could lead to revocation of your license.

Corrective Action Plan #1

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes: (1) The employee's name and date of birth; (2) The dates on which the employee began and ended employment; (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children; (4) A statement that: (4a) Defines child abuse and neglect; (4b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and (4c) Is signed by the employee; and (5) The results of the background check. All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

During the Program Inspection conducted by the Office of Licensing & Accreditation (OLA) on March 20, 2025, it was found that nine provider employee records did not contain verification of required annual training completed in 2024. To date, verification of completed hours of annual training has not been provided to OLA for six employees.

Corrective Action:

Six employees will complete training that will count toward their required hours for the 2024 training year. A training plan will be developed to ensure all required hours are completed within the 2025 calendar year.

Supporting Evidence:

To verify compliance with the 2024 annual training requirements, copies of training certificates will be submitted to OLA by June 20, 2025, along with the 2025 training plan.

How Maintained:

The program will assign and monitor training hours on a quarterly basis to ensure providers meet annual training requirements and maintain ongoing compliance.

Position Responsible:
Director Annessa Bruguier

Expected Completion Date:
June 20, 2025

Date Completed:
June 06, 2025

SIGNATURES

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

annessa

Provider Name



Signature of Provider

May 28, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Deb Bigge

Printed Name of DSS Staff



5/20/2025, 3:27:52 PM

Signature of DSS Staff:

May 20, 2025

Date

Signature of DSS Staff:

Date

COMPLETION DETAILS

COMPLETION DATE: June 06, 2025

The Department of Social Services, Office of Licensing and Accreditation has reviewed the actions taken by the agency to resolve the above items and has accepted the above plan as completed.

Deb Bigge

Printed Name of DSS Staff



6/6/2025, 3:00:47 PM

Signature of DSS Staff:

June 06, 2025

Date