

Date Issued	May 16, 2025	Status	Closed
Provider Name	STEPPING STONES PRESCHOOL CENTER		
Provider ID	018042621		
Provider Address	412 SD-38, Hartford, SD 57033, USA		
Provider Contact	Melissa Atkins		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:27

Before any medication is administered to a child, permission of the parent or guardian must be documented and must include the name of the child, the name of the medication, and the dates, times, and dosage of the medication. The medication must be provided by the parent and kept in the original container, with the original label. The label for a prescription medication must contain the child's name, the amount and frequency of dosage, the expiration date, the physician or other licensed practitioner's name, and instructions for storage. The medication must be returned to the parent when no longer needed or expired. The provider shall document, in the child's record, any medication administered to a child and shall include the dose, the name of the child, the time and date administered, and the name of the person administering the medication. The documentation must be retained for at least six months and be made available to the child's parent upon request.

Summary of Non-Compliance Finding:

During the inspection, a child's medication authorization documentation did not include a 30-day timeframe. Additionally, medications no longer needed had not been returned to the parents.

Corrections to be Made:

The provider will ensure proper expiration dates are documented for the child's medication.
The provider will ensure all medications no longer needed are returned to the parents.

Corrections Made:

The provider submitted proper documentation for the child's medication on 5/16/2025.
The provider sent all medications no longer needed home with the parents.

Anticipated Completion Date:
May 16, 2025

Date Completed:
May 16, 2025

Compliance Plan Action #2

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of

children;

(4) A statement that:

(4a) Defines child abuse and neglect;

(4b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and

(4c) Is signed by the employee; and

(5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

At the time of inspection, two employees did not have current CPR.

Corrections to be Made:

The provider will ensure current CPR documentation is obtained for each staff member by 4/30/2025.

Corrections Made:

The provider submitted documentation confirming that one staff member has completed CPR, the other employee is no longer on the schedule.

Anticipated Completion Date:

May 21, 2025

Date Completed:

June 02, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Melissa Atkins

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

April 28, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Morgan Jensen

Printed Name of DSS Staff



4/23/2025, 12:44:10 PM

Signature of DSS Staff:

April 09, 2025

Date