COMPLIANCE PLAN
OFFICE OF LICENSING & ACCREDITATION

South Dakota Department of Social Services

Date Issued	May 22, 2025	Status	Closed
Provider Name	SPROUTING IVY ACADEMY		
Provider ID	018042542		
Provider Address	5301 S Solberg Ave, Sioux Falls, SD 57108, USA		
Provider Contact	Angie Nearman		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

(1) The employee's name and date of birth;

(2) The dates on which the employee began and ended employment;

(3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;

(4) A statement that:

(4a) Defines child abuse and neglect;

(4b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and

(4c) Is signed by the employee; and

(5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

During the inspection, several staff records did not contain current documentation of CPR or background check eligibility letters.

Corrections to be Made:

The provider will ensure that all the required criteria are obtained for each staff member by 04/15/2025.

Corrections Made:

The provider submitted partial documentation of staff members with the missing information; the rest of whom no longer work at the program as of 05/29/2025.

Anticipated Completion Date:	**Date Completed:**
May 29, 2025	May 29, 2025

Compliance Plan Action #2

Administrative Rule:

67:42:17:43

A provider shall have:

(1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;

(2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;

(3) A written procedure for communication and reunification with parents; and

(4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment. Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

<u>Summary of Non-Compliance Finding:</u>

Current documentation of general and vehicle liability insurance was not available at the time of inspection.
At the time of inspection, not all staff members had knowledge of all components of the emergency preparedness and response plan.

<u>Corrections to be Made:</u>

The provider will ensure that current documentation of general and vehicle liability insurance is obtained.
A provider shall communicate the emergency preparedness and response plan to each staff member by 4/15/2025.

<u>Corrections Made:</u>

The provider submitted current documentation of general and vehicle liability insurance to OLA on 4/16/2025.
The provider held a meeting with staff to ensure the knowledge of all emergency procedures on 5/1/2025.

Anticipated Completion Date:	**Date Completed:**
May 27, 2025	May 27, 2025

Compliance Plan Action #3

<u>Administrative Rule:</u>

67:42:17:42

A provider shall maintain a record for each child that includes:

(1) The child's name and date of birth;

(2) The parent or guardian's name and telephone number;

(3) An emergency contact name and telephone number;

(4) Parental permission for emergency medical treatment;

(5) The names of individuals authorized to pick up the child;

(6) Health information, including any allergies or special needs;

(7) A current immunization record or, for a school-age program, the name of the child's school;

(8) Parental permission for medication;

(9) The child's attendance records;

(10) The date of the child's enrollment; and

(11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

<u>Summary of Non-Compliance Finding:</u>

At the time of inspection, several children's records did not have current immunizations.

Corrections to be Made:

The provider will ensure that current documentation of the children's immunization records are submitted to OLA by 4/15/2025.

Corrections Made:

The provider submitted current documentation of all children's immunization records on 4/03/2025 to OLA.

Anticipated Completion Date:	**Date Completed:**
May 27, 2025	May 27, 2025

Compliance Plan Action #4

Administrative Rule:

67:42:17:27

Before any medication is administered to a child, permission of the parent or guardian must be documented and must include the name of the child, the name of the medication, and the dates, times, and dosage of the medication. The medication must be provided by the parent and kept in the original container, with the original label. The label for a prescription medication must contain the child's name, the amount and frequency of dosage, the expiration date, the physician or other licensed practitioner's name, and instructions for storage. The medication must be returned to the parent when no longer needed or expired. The provider shall document, in the child's record, any medication administered to a child and shall include the dose, the name of the child, the time and date administered, and the name of the person administering the medication. The documentation must be retained for at least six months and be made available to the child's parent upon request.

Summary of Non-Compliance Finding:

During the inspection, not all medication administration forms contained the required criteria.

Corrections to be Made:

The provider will ensure all required criteria for children's medication administration forms are obtained.

Corrections Made:

The provider submitted documentation of the updated medication administration forms.

Anticipated Completion Date:	**Date Completed:**
May 30, 2025	May 29, 2025

Compliance Plan Action #5

Administrative Rule:

67:42:17:32

All walls, ceilings, floors, and equipment must be easily cleanable, kept clean, and in good repair. Heating and cooling systems must maintain a temperature between sixty-five degrees Fahrenheit and seventy-five degrees Fahrenheit. For a child care center and school-age program, all heating and cooling systems must be inspected annually, by a certified technician.

Food preparation areas, including tables and countertops, must be made of a smooth, nonporous material, kept clean and sanitized, be free of cracks, and be in good repair. Center and school-age programs, in which more than twenty children are cared for, must provide a ventilation hood over all cooking areas. The hood must be appropriate for the type of appliance and intended use, as required in § 61:15:01:01.

Summary of Non-Compliance Finding:

At the time of inspection, there was a hole in the Bumble Bee's classroom.

Corrections to be Made:

The provider will ensure the repair and maintenance of the wall by 4/15/2025.

Corrections Made:

The provider submitted photo verification that the wall was repaired on 5/15/2025.

Anticipated Completion Date:	Date Completed:
May 30, 2025	May 30, 2025

Compliance Plan Action #6

Administrative Rule:

67:42:17:29

A provider shall have a written care plan for each child who has a known food allergy. The plan must contain instructions regarding any food allergens, steps to be taken to avoid that food, and a detailed treatment plan to be implemented if the child has an allergic reaction.

Summary of Non-Compliance Finding:

During the inspection, a written care plan for each child who has a known food allergy was not available.

Corrections to be Made:

The provider will ensure a written care plan for each child who has a known food allergy is obtained by 4/15/2025.

Corrections Made:

The provider submitted a written allergy care plan for the child with a known food allergy to OLA on 5/27/2025.

Anticipated Completion Date:	Date Completed:
May 27, 2025	May 27, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Angie Nearman-Hackett

Printed Name of Provider/Agency Contact

Signature of Provider/Agency Contact

May 22, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above

plan.

Morgan Jensen
Printed Name of DSS Staff

3/28/2025, 7:30:36 AM

Signature of DSS Staff:

March 28, 2025
Date