COMPLIANCE PLAN
OFFICE OF LICENSING & ACCREDITATION

South Dakota Department of Social Services

Date Issued	April 15, 2025	Status	Closed

Provider Name Savannah Tinch
Provider ID 014512603
Provider Address 210 Florida St #1, Centerville, SD 57014, USA
Provider Contact SAVANNAH TINCH

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

(1) The child's name and date of birth;
(2) The parent or guardian's name and telephone number;
(3) An emergency contact name and telephone number;
(4) Parental permission for emergency medical treatment;
(5) The names of individuals authorized to pick up the child;
(6) Health information, including any allergies or special needs;
(7) A current immunization record or, for a school-age program, the name of the child's school;
(8) Parental permission for medication;
(9) The child's attendance records;
(10) The date of the child's enrollment; and
(11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

Information was needed for four child files.

Corrections to be Made:

Child files are to include all required information.

Corrections Made:

Verification was received that the child records were complete.

Anticipated Completion Date:
April 17, 2025

Date Completed:
April 30, 2025

Compliance Plan Action #2

Administrative Rule:

67:42:17:43

A provider shall have:

(1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-

caused event;

(2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;

(3) A written procedure for communication and reunification with parents; and

(4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment. Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:

Two fire, one tornado, and one lockdown drill were completed within the past year..

Corrections to be Made:

Two of each drill are to be completed yearly. A tornado and a lockdown drill will be completed within the next month.

Corrections Made:

Verification was received that a tornado and a lockdown drill were completed.

Anticipated Completion Date:	**Date Completed:**
May 03, 2025	April 28, 2025

Compliance Plan Action #3

Administrative Rule:

67:42:17:25

All equipment, utensils, kitchenware, dining tables, and food contact surfaces of equipment must be washed, rinsed, and sanitized after each meal. Toys capable of being placed in a child's mouth must be cleaned and sanitized daily, using a solution approved by the department. All providers, program employees, and children shall wash their hands with soap, before preparing food or beverages, eating, handling food, or feeding a child, and after changing a diaper, using the toilet, helping a child use a toilet, or coming into contact with bodily fluid.

Summary of Non-Compliance Finding:

The dining tables cannot be properly sanitized due to exposed particle board under the laminate table covering.

Corrections to be Made:

It is suggested that the exposed particle board be covered with a food service grade caulk.

Corrections Made:

Corrections were not completed within the designated timeframe; a Corrective Action Plan was implemented to assist the provider with achieving compliance.

Anticipated Completion Date:	**Date Completed:**
April 17, 2025	April 30, 2025

Compliance Plan Action #4

Administrative Rule:

67:42:17:30

Providers shall post a weekly menu that indicates meals and snacks to be served that week.

Summary of Non-Compliance Finding:

A weekly menu was not posted.

Corrections to be Made:

A weekly meal and snack menu must be posted by 04/07/25.

Corrections Made:

Verification of a posted menu was received.

Anticipated Completion Date:	**Date Completed:**
April 15, 2025	April 28, 2025

Compliance Plan Action #5

Administrative Rule:

67:42:17:37

Center and school-age programs operating outside of a school building shall follow applicable construction and fire safety requirements, as outlined in chapters 61:15:05 and 61:15:06. School-age programs operating in a school building shall follow applicable construction and fire safety requirements, as outlined in chapters 61:15:01, 61:15:02, and 61:15:07.

A family day care home must have the following fire safety measures in place:

(1) A working smoke detector must be located on each level of the home;

(2) A fully charged, portable fire extinguisher, with a minimum 2A rating, as identified on the extinguisher label, must be kept in or within fifteen feet of the kitchen or food preparation area;

(3) A carbon monoxide detector must be installed, according to the manufacturer's instructions, if a fuel burning appliance is present in the home;

(4) Each level of the home must have at least two remote exits that shall remain clear of obstructions. One of these exits must be a standard-sized door, and the other may be either a standard-sized door or an unobstructed, operable window, having at least five square feet of openable space, with a minimum width of twenty inches and a minimum height of twenty-four inches; and

(5) Whenever a portable space heater, a wood burning stove, or a fireplace is in use, the heater, stove, or fireplace must be inaccessible to children.

Summary of Non-Compliance Finding:

The smoke detectors and carbon monoxide detector were not working.

Corrections to be Made:

The batteries need to be replaced in the smoke and carbon monoxide detectors by 04/07/25.

Corrections Made:

Verification was received that the batteries were replaced.

Anticipated Completion Date:	**Date Completed:**
April 15, 2025	April 28, 2025

Compliance Plan Action #6

Administrative Rule:

67:42:17:32

All walls, ceilings, floors, and equipment must be easily cleanable, kept clean, and in good repair. Heating and cooling systems must maintain a temperature between sixty-five degrees Fahrenheit and seventy-five degrees Fahrenheit. For a child care center and school-age program, all heating and cooling systems must be inspected annually, by a certified technician.

Food preparation areas, including tables and countertops, must be made of a smooth, nonporous material, kept clean and sanitized, be free of cracks, and be in good repair. Center and school-age programs, in which more than twenty children are cared for, must provide a ventilation hood over all cooking areas. The hood must be appropriate for the type of appliance and intended use, as required in § 61:15:01:01.

Summary of Non-Compliance Finding:

The walls need to be cleaned, chips repaired and repainted. There are gaps in the flooring next to the door sills and a plank that has shifted, creating a gap; debris collects in the gap and is difficult to clean.

Corrections to be Made:

The walls and flooring must be easily cleanable, kept clean, and in good repair.

Corrections Made:

Verification was received that the walls were repainted and gaps in the flooring were filled.

Anticipated Completion Date:	Date Completed:
May 03, 2025	April 30, 2025

Compliance Plan Action #7

Administrative Rule:

67:42:17:26

A nap mat, blanket, or other sleep surface, other than the floor, for children over one year of age must be available for each child during nap time. A sleep surface must be maintained in good repair. A provider shall follow the safe sleep practices contained in Caring for Our Children: National Health and Safety Performance Standards, 4th Edition, for infants under the age of one.

Summary of Non-Compliance Finding:

Two infants were observed to be sleeping in a swing and a swing/rocker. The provider moved the infants immediately when advised of safe sleep requirements.

Corrections to be Made:

Safe sleep practices must be followed at all times. The provider was advised that infants must sleep only in environments intended for sleeping including bassinets, cribs, and pack & plays.

Corrections Made:

The provider moved the infants immediately when advised of safe sleep requirements.

Anticipated Completion Date:	Date Completed:
April 15, 2025	April 15, 2025

Compliance Plan Action #8

Administrative Rule:

67:42:17:39

For family day care providers, unused electrical outlets must have an outlet plug cover, have a tamper-resistant cover, or be made inaccessible to a child. For center and school-age programs, unused electrical outlets must have a self-closing outlet cover or tamper-resistant cover.

Summary of Non-Compliance Finding:

Several electrical outlets covers were broken, leaving unused outlets exposed.

Corrections to be Made:

Broken outlet covers must be replaced with functional covers.

Corrections Made:

Corrections were not completed within the designate timeframe; a Corrective Action Plan was implemented to assist the provider with achieving compliance.

Anticipated Completion Date:	Date Completed:
April 15, 2025	April 30, 2025

Compliance Plan Action #9

Administrative Rule:

67:42:17:38

The following must be inaccessible to a child:

(1) Firearms;

(2) Pellet guns, BB guns, and cap guns;

(3) Matches and lighters;

(4) Tobacco products;

(5) Choking and strangulation hazards;

(6) Items capable of being pulled or tipped onto a child;

(7) A platform measuring more than thirty inches above ground level, unless surrounded by a railing that is at least thirty-six inches tall with no more than five inches between openings; and

(8) Other hazardous condition as identified by the department.

The department may direct a provider to remove or correct a hazardous condition or circumstance not covered in this chapter, if the department considers the conditions or circumstances to have the potential to cause injury or illness to the children in care.

Summary of Non-Compliance Finding:

The platform on the east exit has a railing that is 35" tall.

Corrections to be Made:

Additional material must be added to the railing so that it is at least 36" tall.

Corrections Made:

Corrections were not completed within the designated timeframe; a Corrective Action Plan was implemented to assist the provider with achieving compliance.

Anticipated Completion Date:	Date Completed:
May 03, 2025	April 30, 2025

Compliance Plan Action #10

Administrative Rule:

67:42:17:35

Playgrounds for all child care settings must be safe, in good repair, and free of debris, trash, and weeds. Playground equipment must be installed according to the manufacturer's instructions and maintained in good repair. For a center program, a fence that measures at least four feet high is required around the center's outdoor play space. For a family day care or school-age program, a fence that measures at least forty-two inches high may be required to separate the outdoor play space, if the department determines a body of water, vehicular traffic, or other hazard poses a risk of injury or death to a child.

Summary of Non-Compliance Finding:

A fence gate is missing and parts of the fence need to be repaired. There are construction materials and broken toys in the outdoor play space.

Corrections to be Made:

The gate must be replaced and repairs completed as needed. Construction materials and broken toys in the play area must be removed.

Corrections Made:

Corrections were not completed within the designated timeframe; a Corrective Action Plan was implemented to assist the provider with achieving compliance.

Anticipated Completion Date:
May 03, 2025

Date Completed:
April 30, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Savannah Tinch
Printed Name of Provider/Agency Contact

Signature of Provider/Agency Contact

April 07, 2025
Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Deb Bigge
Printed Name of DSS Staff

5/5/2025, 8:32:06 AM
Signature of DSS Staff:

May 05, 2025
Date