

Date Issued	April 22, 2025	Status	Closed
Provider Name	<u>ZION LUTHERAN PRESCHOOL AND DAYCARE</u>		
Provider ID	<u>016599518</u>		
Provider Address	<u>4550 US-16, Rapid City, SD 57701, USA</u>		
Provider Contact	<u>Hope Genzlinger</u>		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and
- (4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment. Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:

Documentation of the 2024 Emergency Preparedness Drills (2-fire drills, 2-shelter-in-place, and 2- lockdown drills) was not available during the inspection.

A current copy of the liability insurance was not available during the inspection.

Corrections to be Made:

Program will submit documentation of the 2024 Emergency Preparedness Drills and current liability insurance to the Office of Licensing & Accreditation.

Corrections Made:

Provider submitted the 2024 Emergency Preparedness Drills documentation and the current Certificate of Liability insurance to the Office of Licensing & Accreditation.

Anticipated Completion Date:

April 25, 2025

Date Completed:

April 22, 2025

Compliance Plan Action #2

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (4a) Defines child abuse and neglect;
 - (4b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (4c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

One employee record was missing required information.

Corrections to be Made:

Program will obtain the required information and submit to the Office of Licensing & Accreditation.

Corrections Made:

Program submitted the missing information for the employee record to the Office of Licensing & Accreditation.

Anticipated Completion Date:

April 25, 2025

Date Completed:

April 22, 2025

Compliance Plan Action #3

Administrative Rule:

67:42:17:45

The following requirements apply to the transportation of a child:

- (1) A parent or guardian shall provide written permission for the transportation of their child;
- (2) The vehicle may not carry more people than its passenger capacity, as stated on the label affixed to the vehicle under 49 C.F.R. Parts 567 and 568, in effect on March 9, 2022;
- (3) The required staff-child ratio must be maintained when children are being transported;
- (4) The driver must be at least eighteen years of age and have a driver license to operate the vehicle being driven;
- (5) When a child is being transported in a vehicle other than a bus, the child must be restrained in a car seat, booster seat, or seat belt appropriate for the child's weight and age; and
- (6) Proof of liability insurance must be provided to the department, upon request, for any vehicle used for transporting children.

Summary of Non-Compliance Finding:

Verification of current vehicle liability insurance was not available during the inspection.

Corrections to be Made:

Program will submit documentation of current vehicle liability insurance to the Office of Licensing & Accreditation.

Corrections Made:

Program submitted documentation of current vehicle liability insurance to the Office of Licensing & Accreditation.

Anticipated Completion Date:
April 25, 2025

Date Completed:
April 22, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Hope Genzlinger
Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

April 15, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Andrea Neff
Printed Name of DSS Staff



Signature of DSS Staff:

April 11, 2025

Date