

Date Issued	March 24, 2025	Status	Closed
Provider Name	<u>ST. PAUL'S LUTHERAN PRESCHOOL & DAY</u>		
Provider ID	<u>016598628</u>		
Provider Address	<u>835 E Fairmont Blvd, Rapid City, SD 57701, USA</u>		
Provider Contact	<u>Nicole Maddox</u>		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (4a) Defines child abuse and neglect;
 - (4b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (4c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

Two employee records were missing the Child Abuse and Neglect training certificates.

Corrections to be Made:

Program will need to have the two employees complete the Child Abuse and Neglect training and then submit certificates to the Office of Licensing & Accreditation.

Corrections Made:

Provider submitted the Child Abuse and Neglect training certificates for the two employees.

Anticipated Completion Date:

April 04, 2025

Date Completed:

March 27, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Nicole Maddox

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

March 24, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Andrea Neff

Printed Name of DSS Staff



Signature of DSS Staff:

March 21, 2025

Date
