

Date Issued	March 30, 2025	Status	Closed
Provider Name	<u>BETHEL LUTHERAN AFTER SCHOOL CARE</u>		
Provider ID	<u>018043103</u>		
Provider Address	<u>1801 S Valley View Rd, Sioux Falls, SD 57106, USA</u>		
Provider Contact	<u>Kjersti Jakober</u>		

**The items listed below are those that the provider was not in compliance with at the time of the inspection.**

### Compliance Plan Action #1

#### **Administrative Rule:**

67:42:17:41

A provider shall meet the physical, social, emotional, and cognitive needs of a child, and identify procedures to implement behavior management strategies for use with children in care. Behavior management strategies must offer limits, with positive guidance and direction, to help a child develop self-control and respect for the rights of others, be appropriate to a child's age and developmental level, and include strategies to prevent shaken baby syndrome and abusive head trauma. A behavior management strategy may not be delegated to an older child or peer. Separation, when used as a strategy, must be within sight or hearing of a provider. The parent of a child may not, while working at the program, use a prohibited discipline technique to discipline the parent's child.

The following methods of discipline are prohibited:

- (1) Spanking, hitting, pinching, biting, shaking, or inflicting any other physical punishment;
- (2) Verbal abuse, shouting, threats, humiliation, or derogatory or sarcastic remarks about the child or the child's family;
- (3) Restriction of movement or confinement;
- (4) Isolating a child in an adjacent room, hallway, closet, darkened area, or any other area where a child cannot be seen or supervised;
- (5) Punishment for lapses in toilet training;
- (6) Withholding or forcing of meals, snacks, naps, or outdoor time to correct behavior;
- (7) Demanding excessive physical exercise or excessive rest; and
- (8) Placing substances in a child's mouth to cause discomfort such as soap, food, or spices.

A provider who is under investigation for abuse and neglect may not be in a caregiving role, if the department determines there is an imminent safety concern to a child in the provider's care.

#### **Summary of Non-Compliance Finding:**

The program was found to be using prohibited behavior management strategies. Specifically, children were required to engage in physical exercise as a consequence for using inappropriate language.

#### **Corrections to be Made:**

The program was advised to discontinue the use of physical exercise as a behavior management strategy. The provider has agreed to implement only behavior management practices that are approved and aligned with child care regulations.

#### **Corrections Made:**

The provider submitted a revised discipline plan to OLA.

**Anticipated Completion Date:**  
April 14, 2025

**Date Completed:**  
April 10, 2025

### Compliance Plan Action #2

**Administrative Rule:**

67:42:17:27

Before any medication is administered to a child, permission of the parent or guardian must be documented and must include the name of the child, the name of the medication, and the dates, times, and dosage of the medication. The medication must be provided by the parent and kept in the original container, with the original label. The label for a prescription medication must contain the child's name, the amount and frequency of dosage, the expiration date, the physician or other licensed practitioner's name, and instructions for storage. The medication must be returned to the parent when no longer needed or expired. The provider shall document, in the child's record, any medication administered to a child and shall include the dose, the name of the child, the time and date administered, and the name of the person administering the medication. The documentation must be retained for at least six months and be made available to the child's parent upon request.

**Summary of Non-Compliance Finding:**

During the inspection, not all children's records contained the required criteria for medication administration as outlined in ARSD 67:42:17:27.

**Corrections to be Made:**

The provider will ensure all required criteria for medication administration, as outlined in ARSD 67:42:17:27 are obtained in children's records.

**Corrections Made:**

Current documentation of medication administration as outlined in ARSD 67:42:17:27 was submitted.

**Anticipated Completion Date:**  
April 14, 2025

**Date Completed:**  
April 01, 2025

### Compliance Plan Action #3

**Administrative Rule:**

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and
- (4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment. Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

**Summary of Non-Compliance Finding:**

Current documentation of liability insurance was not available at the time of inspection.

**Corrections to be Made:**

The provider will ensure that current documentation of liability insurance is obtained.

**Corrections Made:**

Current documentation of liability insurance was submitted.

**Anticipated Completion Date:**

April 14, 2025

**Date Completed:**

April 01, 2025

**Compliance Plan Action #4**

**Administrative Rule:**

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

**Summary of Non-Compliance Finding:**

At the time of inspection, one child's record did not contain all the required criteria as outlined in ARSD 67:42:17:42.

**Corrections to be Made:**

The provider will ensure that all the required criteria as outlined in ARSD 67:42:17:42 are obtained for the child's record.

**Corrections Made:**

All the required criteria as outlined in ARSD 67:42:17:42 were obtained for the child's record.

**Anticipated Completion Date:**

April 14, 2025

**Date Completed:**

April 01, 2025

**Compliance Plan Action #5**

**Administrative Rule:**

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;

(3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;

(4) A statement that:

(4a) Defines child abuse and neglect;

(4b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and

(4c) Is signed by the employee; and

(5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

**Summary of Non-Compliance Finding:**

During the inspection, staff records did not contain all the required criteria as outlined in ARSD 67:42:17:15.

**Corrections to be Made:**

The provider will ensure that all the required criteria as outlined in ARSD 67:42:17:15 is obtained for each staff member.

**Corrections Made:**

The provider submitted all required criteria outlined in ARSD 67:42:17:15 for each staff member to OLA.

**Anticipated Completion Date:**

April 14, 2025

**Date Completed:**

May 13, 2025

**Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.**

Kjersti Jakober

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

March 30, 2025

Date

**The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.**

Morgan Jensen

Printed Name of DSS Staff



3/25/2025, 3:46:57 PM

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Signature of DSS Staff:

March 25, 2025

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Date