

Date Issued Status Closed

Provider Name Carolyn McGinley
Provider ID 016529851
Provider Address 4415 Colt Ln, Rapid City, SD 57701, USA
Provider Contact CAROLYN MCGINLEY

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

One child needs current immunization records. Records must be current and up to date at all times.

Corrections to be Made:

Provider must update the record and send in verification to OLA.

Corrections Made:

Provider submitted verification of the immunizations records to OLA.

Anticipated Completion Date:
May 16, 2025

Date Completed:
May 14, 2025

Compliance Plan Action #2

Administrative Rule:

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-

caused event;

(2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;

(3) A written procedure for communication and reunification with parents; and

(4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment. Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:

Provider had not completed 2 fire drill, 2 tornado drills, and 2 lockdown drills in 2024. A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year.

Corrections to be Made:

The provider will complete 1 of each drill in the next 30 days and provide verification of the date of the drill to OLA.

Corrections Made:

Provider text in verification that she had completed 1 fire, 1 shelter in place, and 1 lockdown drill.

Anticipated Completion Date:

May 16, 2025

Date Completed:

May 14, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Carolyn McGinley

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

May 01, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Tina Uecker

Printed Name of DSS Staff



5/14/2025, 12:19:43 PM

Signature of DSS Staff:

May 14, 2025

Date