

Date Issued	April 22, 2025	Status	Closed
Provider Name	BUILDING BLOCKS CC AND LC		
Provider ID	018043206		
Provider Address	1714 Frontier St, Brandon, SD 57005, USA		
Provider Contact	Suzie Swan		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (4a) Defines child abuse and neglect;
 - (4b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (4c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

There was 3 employee records that did not have all the required information outlined in ARSD 67:42:17:15.

Corrections to be Made:

Provider employee records should included all required information outlined in ARSD 67:42:17:15.

Corrections Made:

All provider employee records were updated to include the required information outlined in ARSD 67:42:17:15.

Anticipated Completion Date:
May 05, 2025

Date Completed:
April 22, 2025

Compliance Plan Action #2

Administrative Rule:

67:42:17:27

Before any medication is administered to a child, permission of the parent or guardian must be documented and must include the name of the child, the name of the medication, and the dates, times, and dosage of the medication. The

medication must be provided by the parent and kept in the original container, with the original label. The label for a prescription medication must contain the child's name, the amount and frequency of dosage, the expiration date, the physician or other licensed practitioner's name, and instructions for storage. The medication must be returned to the parent when no longer needed or expired. The provider shall document, in the child's record, any medication administered to a child and shall include the dose, the name of the child, the time and date administered, and the name of the person administering the medication. The documentation must be retained for at least six months and be made available to the child's parent upon request.

Summary of Non-Compliance Finding:

At the time of the inspection, there was no medication authorization forms completed by the parents for three medications that were kept on site.

Corrections to be Made:

Before any medication is administered to a child, permission of the parent or guardian must be documented and must include the name of the child, the name of the medication, and the dates, times, and dosage of the medication. Children's medication must be returned to the parent when no longer needed or expired.

Corrections Made:

The program obtained all medication authorization forms from the parents for the medications that are kept on site.

Anticipated Completion Date:
May 05, 2025

Date Completed:
April 15, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

SUZANNA F SWAN

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

April 17, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Brooke Flemmer

Printed Name of DSS Staff

A handwritten signature in black ink, appearing to be the initials 'BJ' followed by a long horizontal stroke.

4/14/2025, 12:48:49 PM

Signature of DSS Staff:

April 14, 2025

Date