

Date Issued	March 28, 2025	Status	Closed
Provider Name	TRINITY LEARNING CENTER, INC.		
Provider ID	018042574		
Provider Address	46448 263rd St, Hartford, SD 57033, USA		
Provider Contact	Tymarie Svenson		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:27

Before any medication is administered to a child, permission of the parent or guardian must be documented and must include the name of the child, the name of the medication, and the dates, times, and dosage of the medication. The medication must be provided by the parent and kept in the original container, with the original label. The label for a prescription medication must contain the child's name, the amount and frequency of dosage, the expiration date, the physician or other licensed practitioner's name, and instructions for storage. The medication must be returned to the parent when no longer needed or expired. The provider shall document, in the child's record, any medication administered to a child and shall include the dose, the name of the child, the time and date administered, and the name of the person administering the medication. The documentation must be retained for at least six months and be made available to the child's parent upon request.

Summary of Non-Compliance Finding:

During the inspection, not all children's medications had the proper documentation as outlined in ARSD 67:42:17:27. At the time of inspection, medications no longer needed had not been returned to parents.

Corrections to be Made:

The provider will ensure current documentation for all children's medications as outlined in ARSD 67:42:17:27. The provider will ensure all medications no longer needed are returned to the parents.

Corrections Made:

The provider obtained current documentation of children's medications as outlined in ARSD 67:42:17:27. The provider returned all medications to the parents that were no longer in use.

Anticipated Completion Date:
April 17, 2025

Date Completed:
April 01, 2025

Compliance Plan Action #2

Administrative Rule:

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for

infants, toddlers, and children with disabilities or medical conditions;

(3) A written procedure for communication and reunification with parents; and

(4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment. Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

Summary of Non-Compliance Finding:

At the time of inspection, one annual lockdown drill was not completed as outlined in ARSD 67:42:17:43.

Not all staff were knowledgeable about the emergency lockdown procedure.

Corrections to be Made:

The provider will conduct a lockdown drill to ensure the annual requirements outlined in ARSD 67:42:17:43 are met.

The provider will conduct a lockdown drill to ensure all staff are knowledgeable about the lockdown procedure.

Corrections Made:

The provider submitted current documentation of a lockdown drill to ensure the annual requirements were met as outlined in ARSD 67:42:17:43.

The provider ensured staff were knowledgeable on the lockdown procedure by conducting a lockdown drill.

Anticipated Completion Date:

April 17, 2025

Date Completed:

April 10, 2025

Compliance Plan Action #3

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

During the inspection, not all children's records contained the required criteria as outlined in ARSD 67:42:17:42.

Corrections to be Made:

The provider will ensure that all required criteria as outlined in ARSD 67:42:17:42 are obtained for each child.

Corrections Made:

The provider submitted current documentation of all required criteria as outlined in ARSD 67:42:17:42 for each child in care.

Anticipated Completion Date:
April 17, 2025

Date Completed:
April 14, 2025

Compliance Plan Action #4

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (4a) Defines child abuse and neglect;
 - (4b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (4c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

At the time of inspection, not all employee records contained all required criteria as outlined in ARSD 67:42:17:15.

Corrections to be Made:

The provider will ensure all required criteria as outlined in ARSD 67:42:17:15 are obtained for each staff member.

Corrections Made:

The provider submitted all required criteria as outlined in ARSD 67:42:17:15 for each staff member.

Anticipated Completion Date:
April 17, 2025

Date Completed:
April 17, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Tymarie Svenson

Printed Name of Provider/Agency Contact

Morgan Jensen

Signature of Provider/Agency Contact

March 28, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Morgan Jensen

Printed Name of DSS Staff

Morgan Jensen

4/1/2025, 9:39:37 AM

Signature of DSS Staff:

April 01, 2025

Date