

Date Issued	March 18, 2025	Status	Closed
Provider Name	THE KIDS DEN		
Provider ID	016597777		
Provider Address	6047 Tartan Ct, Rapid City, SD 57701, USA		
Provider Contact	Nadia Lafferty		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

### Compliance Plan Action #1

**Administrative Rule:**

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
  - (4a) Defines child abuse and neglect;
  - (4b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
  - (4c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

**Summary of Non-Compliance Finding:**

Six employee records are missing required information.

**Corrections to be Made:**

Program will need to collect the required information for each of the six provider employee records and submit to the Office of Licensing & Accreditation.

**Corrections Made:**

Program submitted the missing items from the six employee records to the Office of Licensing & Accreditation.

**Anticipated Completion Date:**

March 18, 2025

**Date Completed:**

April 02, 2025

### Compliance Plan Action #2

**Administrative Rule:**

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

**Summary of Non-Compliance Finding:**

Eighteen child records that was missing required information.

**Corrections to be Made:**

Program will collect the required information for the eighteen child records and submit to the Office of Licensing & Accreditation.

**Corrections Made:**

Program submitted to the Office of Licensing & Accreditation the missing items for the eighteen child records.

**Anticipated Completion Date:**

March 18, 2025

**Date Completed:**

March 18, 2025

**Compliance Plan Action #3**

**Administrative Rule:**

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and
- (4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment. Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

**Summary of Non-Compliance Finding:**

Program did not complete the six emergency preparedness drills for 2024. Program was missing two lockdown drills. Program did not have a current copy of the Certificate of Liability Insurance available during the inspection.

**Corrections to be Made:**

Program will need to make up two lockdown drills and submit the date/time to Office of Licensing & Accreditation.  
Program will submit a current copy of the Certificate of Liability Insurance to the Office of Licensing & Accreditation.

**Corrections Made:**

Program submitted the two lockdown drills to the Office of Licensing & Accreditation.  
Program submitted the current Certificate of Liability Insurance to the Office of Licensing & Accreditation.

**Anticipated Completion Date:**  
March 18, 2025

**Date Completed:**  
April 15, 2025

**Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.**

Nadia Lafferty

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

March 18, 2025

Date

**The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.**

Andrea Neff

Printed Name of DSS Staff



Signature of DSS Staff:

March 18, 2025

Date