

Date Issued	March 26, 2025	Status	Closed
Provider Name	WERNER, LEANN		
Provider ID	010605324		
Provider Address	6507 W Jade Pl, Sioux Falls, SD 57106, USA		
Provider Contact	LEANN WERNER		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:16

The files and records of a provider are confidential. A child's records, photographs, and information about a child or the child's family may not be shared or publicly posted, unless the parent signs a consent form. Nothing in this section prevents licensing specialists, child protective services, or law enforcement from accessing the files and records of a provider or family information.

Summary of Non-Compliance Finding:

Provider did not have written consent from the parent's before publicly posting photos of the child.

Corrections to be Made:

Children's records, photographs, and information about a child or the child's family may not be shared or publicly posted, unless the parent signs a consent form.

Corrections Made:

Provider obtained written consent from all parent's to publicly post photos of the child.

Anticipated Completion Date:

April 09, 2025

Date Completed:

April 01, 2025

Compliance Plan Action #2

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and

(11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

A child record was missing an emergency contact.

Corrections to be Made:

Children records need to include all required information outlined in ARSD 67:42:17:42.

Corrections Made:

All children records were updated to include the required information outlined in ARSD 67:42:17:42.

Anticipated Completion Date:

April 09, 2025

Date Completed:

April 01, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

LeAnn D. Werner

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

March 26, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Brooke Flemmer

Printed Name of DSS Staff



Signature of DSS Staff:

March 26, 2025

Date

3/26/2025, 10:59:56 AM