

COMPLIANCE PLAN
OFFICE OF LICENSING & ACCREDITATION



Date Issued	March 28, 2025	Status	Closed
Provider Name	<u>LIL FRIENDS LEARNING CENTER</u>		
Provider ID	<u>016597769</u>		
Provider Address	<u>1620 Concourse Ct, Rapid City, SD 57703, USA</u>		
Provider Contact	<u>Chaise Ericks</u>		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (4a) Defines child abuse and neglect;
 - (4b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (4c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

Twelve employee records are missing required information.

Corrections to be Made:

Program will need to submit the missing items for the twelve employee records to the Office of Licensing & Accreditation.

Corrections Made:

Program submitted to the Office of Licensing & Accreditation the missing items for the twelve employee records.

Anticipated Completion Date:
March 28, 2025

Date Completed:
March 28, 2025

Compliance Plan Action #2

Administrative Rule:

67:42:17:37

Center and school-age programs operating outside of a school building shall follow applicable construction and fire safety requirements, as outlined in chapters 61:15:05 and 61:15:06. School-age programs operating in a school building shall follow applicable construction and fire safety requirements, as outlined in chapters 61:15:01, 61:15:02, and 61:15:07.

A family day care home must have the following fire safety measures in place:

- (1) A working smoke detector must be located on each level of the home;
- (2) A fully charged, portable fire extinguisher, with a minimum 2A rating, as identified on the extinguisher label, must be kept in or within fifteen feet of the kitchen or food preparation area;
- (3) A carbon monoxide detector must be installed, according to the manufacturer's instructions, if a fuel burning appliance is present in the home;
- (4) Each level of the home must have at least two remote exits that shall remain clear of obstructions. One of these exits must be a standard-sized door, and the other may be either a standard-sized door or an unobstructed, operable window, having at least five square feet of openable space, with a minimum width of twenty inches and a minimum height of twenty-four inches; and
- (5) Whenever a portable space heater, a wood burning stove, or a fireplace is in use, the heater, stove, or fireplace must be inaccessible to children.

Summary of Non-Compliance Finding:

Two classrooms have a gate positioned in front of the emergency exit door; gates are not at least 32" in the width opening.

Corrections to be Made:

Program will need to remove the gates from the emergency exit door in two classrooms or replace the gate with a gate that is at least 32" in the width opening. Gates must be 32" in width opening, swing in the direction of egress travel, and be able to open without any key, tool or special knowledge. Gates should open in either one motion or be able to open by using one hand.

Corrections Made:

Program replaced the gates in both classrooms with gates that are at least 32" in the width opening and swing in the direction of egress travel.

Anticipated Completion Date:

March 28, 2025

Date Completed:

March 28, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Jacey Dryer

Printed Name of Provider/Agency Contact



March 28, 2025

Signature of Provider/Agency Contact

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Andrea Neff

Printed Name of DSS Staff



3/14/2025, 7:52:52 AM

Signature of DSS Staff:

March 14, 2025

Date