

Date Issued	March 28, 2025	Status	Closed
Provider Name	Hillsview Day Care Center		
Provider ID	016599178		
Provider Address	1200 N 10th St, Spearfish, SD 57783, USA		
Provider Contact	Valerie Thoreson		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:
 - (4a) Defines child abuse and neglect;
 - (4b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and
 - (4c) Is signed by the employee; and
- (5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

Staff records were not complete. Staff records must be complete and up to date.

The following items were missing:

MD - Training

EH - CPR

EF - CA&N Statement

Corrections to be Made:

Staff records must be updated and verification must be submitted to OLA.

Corrections Made:

Program submitted verification to the provider portal on 3-26-25.

Anticipated Completion Date:

Date Completed:

Compliance Plan Action #2

Administrative Rule:

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

Summary of Non-Compliance Finding:

Children records were not complete. Children records must be maintained and up-to-date.

The following children were missing records:

EB - updated immunizations

KB - updated immunizations

JF - emergency medical consent, update immunizations

Corrections to be Made:

Children records must be updated and verification must be sent to OLA.

Corrections Made:

Corrections were made and verification was submitted to OLA on 3-28-25.

Anticipated Completion Date:

March 28, 2025

Date Completed:

March 28, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Valerie Thoresen

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

March 20, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Tina Uecker

Printed Name of DSS Staff



3/21/2025, 10:39:58 AM

Signature of DSS Staff:

March 21, 2025

Date