

Date Issued                      March 27, 2025    Status    Closed

Provider Name                      HANDEGARD, FAITH

Provider ID                              011517234

Provider Address                      837 Maplewood Dr N, Madison, SD 57042, USA

Provider Contact                      FAITH HANDEGARD

**The items listed below are those that the provider was not in compliance with at the time of the inspection.**

**Compliance Plan Action #1**

**Administrative Rule:**

67:42:17:42

A provider shall maintain a record for each child that includes:

- (1) The child's name and date of birth;
- (2) The parent or guardian's name and telephone number;
- (3) An emergency contact name and telephone number;
- (4) Parental permission for emergency medical treatment;
- (5) The names of individuals authorized to pick up the child;
- (6) Health information, including any allergies or special needs;
- (7) A current immunization record or, for a school-age program, the name of the child's school;
- (8) Parental permission for medication;
- (9) The child's attendance records;
- (10) The date of the child's enrollment; and
- (11) The date on which the child's enrollment ends.

The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

**Summary of Non-Compliance Finding:**

At time of inspection, 1 child file was incomplete.

**Corrections to be Made:**

A provider shall maintain a record for each child that includes: (1) The child's name and date of birth; (2) The parent or guardian's name and telephone number; (3) An emergency contact name and telephone number; (4) Parental permission for emergency medical treatment; (5) The names of individuals authorized to pick up the child; (6) Health information, including any allergies or special needs; (7) A current immunization record or, for a school-age program, the name of the child's school; (8) Parental permission for medication; (9) The child's attendance records; (10) The date of the child's enrollment; and (11) The date on which the child's enrollment ends. The provider shall annually review and update each record required under this section, and make the child's record available to the department, upon request.

**Corrections Made:**

Verification received on 3/21/2025 from provider showing child record is now up to date with all required information.

**Anticipated Completion Date:**

**Date Completed:**

**Compliance Plan Action #2**

**Administrative Rule:**

67:42:17:43

A provider shall have:

- (1) A written emergency preparedness and response plan for emergencies resulting from a natural disaster or a man-caused event;
- (2) A written plan for evacuation, relocation, shelter-in-place, or a lock-down, that includes accommodations for infants, toddlers, and children with disabilities or medical conditions;
- (3) A written procedure for communication and reunification with parents; and
- (4) A written procedure for the continuity of operations.

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year. The provider shall document the dates on which the procedures are practiced. A provider shall communicate the emergency preparedness and response plan to each individual at the time the individual begins employment. Except for family day care, all child care providers shall have liability insurance. Proof of current liability insurance shall be made available to the department, upon request.

**Summary of Non-Compliance Finding:**

At time of inspection, provider hadn't completed all required emergency evacuations.

**Corrections to be Made:**

A provider shall practice the evacuation, shelter-in-place, and lock down procedures, outlined in the emergency preparedness and response plan, at least twice each calendar year.

**Corrections Made:**

Verification received from provider on 3/21/2025 that she successfully completed a lockdown drill with children.

**Anticipated Completion Date:**  
March 28, 2025

**Date Completed:**  
March 28, 2025

**Compliance Plan Action #3**

**Administrative Rule:**

67:42:17:37

Center and school-age programs operating outside of a school building shall follow applicable construction and fire safety requirements, as outlined in chapters 61:15:05 and 61:15:06. School-age programs operating in a school building shall follow applicable construction and fire safety requirements, as outlined in chapters 61:15:01, 61:15:02, and 61:15:07.

A family day care home must have the following fire safety measures in place:

- (1) A working smoke detector must be located on each level of the home;
- (2) A fully charged, portable fire extinguisher, with a minimum 2A rating, as identified on the extinguisher label, must be kept in or within fifteen feet of the kitchen or food preparation area;
- (3) A carbon monoxide detector must be installed, according to the manufacturer's instructions, if a fuel burning appliance is present in the home;
- (4) Each level of the home must have at least two remote exits that shall remain clear of obstructions. One of these exits must be a standard-sized door, and the other may be either a standard-sized door or an unobstructed, operable window, having at least five square feet of openable space, with a minimum width of twenty inches and a minimum

height of twenty-four inches; and

(5) Whenever a portable space heater, a wood burning stove, or a fireplace is in use, the heater, stove, or fireplace must be inaccessible to children.

**Summary of Non-Compliance Finding:**

At time of inspection, an exit from the basement where care is provided was blocked by obstructions.

**Corrections to be Made:**

A family day care home must have the following fire safety measures in place: (1) A working smoke detector must be located on each level of the home; (2) A fully charged, portable fire extinguisher, with a minimum 2A rating, as identified on the extinguisher label, must be kept in or within fifteen feet of the kitchen or food preparation area; (3) A carbon monoxide detector must be installed, according to the manufacturer's instructions, if a fuel burning appliance is present in the home; (4) Each level of the home must have at least two remote exits that shall remain clear of obstructions.

**Corrections Made:**

Verification received on 3/21/2025 that provider moved items away from the area used as an emergency exit and the provider will ensure the area is clear of obstructions.

**Anticipated Completion Date:**  
March 28, 2025

**Date Completed:**  
March 28, 2025

**Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.**

Faith Handegard

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

March 27, 2025

Date

**The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.**

Ambuer Jaacks

Printed Name of DSS Staff



3/24/2025, 3:02:47 PM

March 24, 2025

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Signature of DSS Staff:

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Date