

Date Issued	March 19, 2025	Status	Closed
Provider Name	<u>B&G CLUB BRANDON ELEMENTARY ASE</u>		
Provider ID	<u>010606119</u>		
Provider Address	<u>501 E Holly Blvd, Brandon, SD 57005, USA</u>		
Provider Contact	<u>Kyle Hoffman</u>		

The items listed below are those that the provider was not in compliance with at the time of the inspection.

Compliance Plan Action #1

Administrative Rule:

67:42:17:27

Before any medication is administered to a child, permission of the parent or guardian must be documented and must include the name of the child, the name of the medication, and the dates, times, and dosage of the medication. The medication must be provided by the parent and kept in the original container, with the original label. The label for a prescription medication must contain the child's name, the amount and frequency of dosage, the expiration date, the physician or other licensed practitioner's name, and instructions for storage. The medication must be returned to the parent when no longer needed or expired. The provider shall document, in the child's record, any medication administered to a child and shall include the dose, the name of the child, the time and date administered, and the name of the person administering the medication. The documentation must be retained for at least six months and be made available to the child's parent upon request.

Summary of Non-Compliance Finding:

There were two medication authorization forms that needed to be updated for medications present at the facility.

Corrections to be Made:

Before any medication is administered to a child, permission of the parent or guardian must be documented and must include the name of the child, the name of the medication, and the dates, times, and dosage of the medication.

Corrections Made:

All medication authorization forms were updated for medications present at the facility.

Anticipated Completion Date:
April 07, 2025

Date Completed:
March 20, 2025

Compliance Plan Action #2

Administrative Rule:

67:42:17:15

A child care provider shall maintain a record for each employee that includes:

- (1) The employee's name and date of birth;
- (2) The dates on which the employee began and ended employment;
- (3) Documentation of orientation and ongoing annual training, if the employee provides direct care and supervision of children;
- (4) A statement that:

(4a) Defines child abuse and neglect;

(4b) Sets forth the employee's responsibility to report all incidents of child abuse or neglect in accordance with SDCL 26-8A-3 and 26-8A-8; and

(4c) Is signed by the employee; and

(5) The results of the background check.

All records required by this section must be reviewed and updated at least annually by the provider, made available to the department for verification of the contents, and retained by the provider for six months after the employee leaves the program.

Summary of Non-Compliance Finding:

There was one employee record that did not have ongoing annual training.

Corrections to be Made:

A child care provider shall maintain a record for each employee that includes all requirements outlined in 67:42:17:15.

Corrections Made:

Program administration is aware of the ongoing annual training hour required for each provider and the provider who was missing annual training hours, took additional training to meet the ongoing annual training requirement.

Anticipated Completion Date:

April 07, 2025

Date Completed:

March 20, 2025

Your signature below certifies you have read and understand the non-compliance findings and agree to make corrections to be compliant with the identified administrative rules.

Kyle Hoffman

Printed Name of Provider/Agency Contact



Signature of Provider/Agency Contact

March 19, 2025

Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Brooke Flemmer

Printed Name of DSS Staff

A handwritten signature in black ink, appearing to be the initials 'BJ' with a stylized flourish.

3/19/2025, 8:14:58 AM

Signature of DSS Staff:

March 19, 2025

Date